

WORKSHOP LOCATION

Sheraton Four Points
400 North Hamline Avenue
(I-94 and Hamline)
St. Paul, Minnesota
651-642-1234

THE PARTNERS IN POLICYMAKING PROGRAM[®] TEACHES LEADERSHIP SKILLS:

- ◆ *Communicating with policymakers via letters, personal visits and presentation of testimony*
- ◆ *Establishing and strengthening personal networks*
- ◆ *Working to realize a vision of what can be rather than what is in service delivery systems*

Partners graduates are encouraged to participate in advanced leadership training opportunities to improve and strengthen their personal leadership skills.

We hope your participation in these opportunities will increase your independence, productivity, self-determination, integration and inclusion. These are goals, contained in the Federal DD Act, which the DD Council works to achieve through the programs and activities that are financially supported by the Council.

First Class Mail
U.S. POSTAGE
PAID
St. Paul, MN
Permit No. 3137

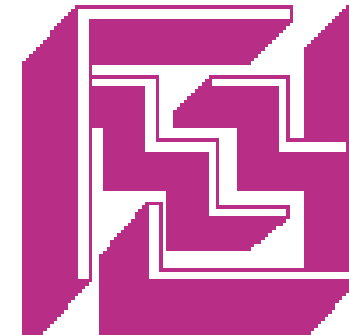
Government Training Service
480 Cedar Street, Suite 401
Saint Paul, MN 55101-2240



**Minnesota Governor's Council on
Developmental Disabilities (DD Council)**
Proudly Presents

**A Special Program for
Partners in Policymaking[®] Graduates**

Navigating The Government Information Maze



APRIL 17, 2003
SHERATON FOUR POINTS
ST. PAUL, MINNESOTA

NAVIGATING THE GOVERNMENT INFORMATION MAZE



Thursday, April 17, 2003

9:30 AM - 3:00 PM

(final check-in: 9:00 AM)



Ever wonder how to find out what your school district really spends on special education? Well you can get that information! Concerned about how the personal information the government wants from you will be used? Well, they have to tell you!

Attend this workshop to learn how to get access to government data of all types, how to access other types of records (including medical), and how to exercise your rights (and those of your child) provided under the Data Practices Act including:

- ◆ Privacy protections
- ◆ Access to personal data
- ◆ How to challenge inaccurate and incomplete data

Workshop attendees will also learn how to find out about the professional qualifications of the public employees you deal with. You can even find out their salaries! This 6-hour workshop will offer answers to these and a number of other questions about the maze of government and other information. It will help you obtain a basic understanding of laws about information and show you how to use them to your advantage. Small group role plays based on "real life" examples will be included.

Don Gemberling is Director of the Information Policy Analysis Division of the Minnesota Department of Administration. He has been working in data privacy and data practices, Freedom of Information and technology/human issues since 1973. Don is an attorney and was the principal draftsman of the Minnesota Government Data Practices Act.

Katie Engler is an analyst with the Information Policy Analysis Division of the Minnesota Department of Administration. In this position she works on issues concerning access to government information, privacy and records management. Before joining the Division Katie spent 12 years at the Office of the Secretary of State as its staff attorney.

REGISTRATION

Registration for this workshop is limited to 30 people on a first-come, first-serve basis. We anticipate filling this course, so please complete and return the registration form as soon as possible. Registration deadline is **APRIL 3, 2003.**

WORKSHOP FUNDING

Because funding has been provided by the Governor's Council on Developmental Disabilities, there is no registration fee for these workshops. Registrants may be reimbursed for items such as meals, mileage, respite and child care (up to a maximum of \$150) when attending any of the one-day workshops. Double occupancy overnight accommodations are available if needed. Confirmation packets will include reimbursement forms and reimbursement procedures.

CANCELLATION

If after registering you find you cannot attend, please contact us **immediately!** If weather considerations require program cancellation, participants will be notified via announcements on WCCO-AM Radio and other local radio stations.

FOR FURTHER INFORMATION

Brian Smith (extension 207) for registration *or*
Carol Schoeneck (extension 205) for workshop questions
GOVERNMENT TRAINING SERVICE
Suite 401, 480 Cedar Street
St. Paul, MN 55101-2240
651-222-7409 *or* Minnesota toll free 800-500-4157
TTY: 651-221-9817

This brochure can also be accessed on the
Government Training Service (GTS) website:
www. mngts. org

Registration Form

"NAVIGATING THE GOVERNMENT INFORMATION MAZE"

Please print:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

First Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Last Name

Street Address

City

State

Zip Code

(____)

Day time phone

E-mail

Partners Graduation Year or Class: _____

OVERNIGHT ACCOMMODATIONS:

If needed, overnight accommodations will be available for participants on a double-occupancy basis. Indicate your overnight needs below:

☐ Wednesday, April 16 **OR** ☐ Thursday, April 17

ROOM PREFERENCES:

☐ Smoking room ☐ Nonsmoking room ☐ Accessible room
☐ Male roommate ☐ Female roommate

ACCOMMODATIONS: (Must be received by March 31.)

☐ I have a dietary restriction. (Specify: _____)

☐ I require communication assistance (i.e. sign language interpreter, Braille Materials, etc.). Please contact me at :
_____. (Circle one: VOICE or TTY)

☐ I require other accommodations. Please contact me at:
_____. (Circle one: VOICE or TTY)

Return this form by April 3 to:
Government Training Service, 480 Cedar Street,
Suite 401, St. Paul, MN 55101 (fax: 651-223-5307)