



U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration on Developmental Disabilities

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5. FY 1990 & 1991

6. P.L. 100-146

7. Basic State Grant Program

PROGRAM INSTRUCTION

TO : Directors, Designated State Agencies
: Directors, State Planning Councils

SUBJECT : Fiscal Years 1990-1991 Two Year
Transitional State Plan Guidelines

LEGAL AND
RELATED
REFERENCE : The Developmental Disabilities Assistance
and Bill of Rights Act 42 U.S.C. 6000 ("the
Act") as amended by Public Law 100-146; 45
CFR Parts 1385 and 1386, Developmental
Disabilities Final Rules, and ADD -
Information Memorandum - 88-5, dated July 21,
1988, Subject: Two Year Transitional Plan
(FY 1990 - 1991)

INSTRUCTION : Attached is a copy of the one-time only
optional Two Year Transitional State Plan
guidelines for use in the development of
Fiscal Years 1990-1991 State Plan. ADD IM -
88-5, dated July 21, 1988, provided advance
notice of this one-time modification in the
Basic State Plan Requirement.

These guidelines were developed in collaboration with the Developmental Disabilities Councils and organizations. They provide a bridge, or transition to the development of a new Three Year State Plan for Fiscal Years 1992-1994 by utilizing the extraordinary review of the State's service delivery network for the developmentally disabled mandated by Section 122(f) to prepare outcomes, recommendations, implementation strategies, and a workplan leading to the development of a comprehensive Three Year State Plan.

The State Plan must comply with the requirements of the Act and the attendant regulations referenced above.

Please contact your appropriate Regional Office should you require further assistance in developing your Two Year Transitional State Plan.

ATTACHMENT : Optional Two Year Transitional
State Plan Guidelines for use of State agencies

EFFECTIVE
DATE: Date of Issuance.
The State Plan shall be submitted to the appropriate Regional Office by August 15, 1989.

INQUIRES
TO : Terence Smith, Director,
Program Operations Division
Telephone: (202) 245-2898.

Will Wolstein

Will Wolstein
Acting Commissioner
Administration on Developmental
Disabilities

cc: Regional Administrators III, IV, VII, IX - Action
Regions I, II, IV, V, VIII, X - Information

**The Developmental Disabilities Act, As Amended By,
Public Law 100-146,**

**Part B - Federal Assistance for Planning Priority Area
Activities for Persons with Persons with
Developmental Disabilities**

**Two Year Transitional State Plan Guidelines
(Fiscal Years 1990-1991)**

Administration on Developmental Disabilities

Date: May 1, 1989

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ADD 2 YEAR STATE PLAN GUIDELINES

Introduction

The purpose of these Two Year Transitional State Plan Guidelines is to provide information and assistance to State Planning Councils and other State officials involved in the review and preparation of a State Plan under the requirements of the Developmental Disabilities Assistance and Bill of Rights Act, Part B, "Federal Assistance for Planning Priority Area Activities for Persons with Developmental Disabilities."

Any State desiring to receive Federal funds to assist in the development of a comprehensive system and a coordinated array of services and other assistance for persons with developmental disabilities must submit a State Plan. The approved State Plan is the basis upon which a State will participate in programs and activities under Title I, Part B of the Act.

The Two Year Transitional State Plan is a State presentation of its review of the existing service delivery system for the provision of services to persons with developmental disabilities and their families, continuing response to priority areas, and a workplan leading to the development of a comprehensive Three Year State Plan for the Fiscal Years 1992-1994 that is based upon the conclusions, recommendations, outcomes, and implementation strategies emanating from the service delivery system review.

The special Two Year Transitional State Plan will be effective October 1, 1989 for the Fiscal Years 1990 and 1991. The State Plan shall be submitted to the appropriate Regional Office no later than August 15, 1989 to provide Regional Office staff sufficient time to review and negotiate any needed changes to it.

These guidelines have been developed to assist States in the development and submission of an approvable State Plan. The format may be used at the option of the State. However, should a State decide to use its own format, the Plan submitted must contain the information and assurances provided in these guidelines as shown in the bracketed statutory citations [].

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Section I. DEVELOPMENTAL DISABILITIES: Definition and Impact

A. What are Developmental Disabilities?

Section 102(5) of the Act defines the term developmental disability as a severe, chronic disability which-

- (1) is attributable to a mental or physical impairment or combination of mental and physical impairments;
- (2) is manifested before the person attains age twenty-two;
- (3) is likely to continue indefinitely;
- (4) results in substantial functional limitations in three or more of the following areas of major life activity: (a) self-care, (b) receptive and expressive language, (c) learning, (d) mobility, (e) self-direction, (f) capacity for independent living, and (g) economic self-sufficiency; and
- (5) reflects the persons's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services which are of lifelong or extended duration and are individually planned and coordinated.

In the Developmental Disabilities Act, Congress expands upon the basic findings (Section 101(a)) that focus upon the most progressive approaches for enabling persons with developmental disabilities to achieve their maximum potential through increased independence, productivity, and integration into the community. The findings are:

- (1) There are more than two million person with developmental disabilities in the United States;
- (2) individuals with disabilities occurring during their developmental period frequently have severe disabilities which are likely to continue indefinitely;
- (3) notwithstanding their severe disabilities, these persons have capabilities, competencies, and personal needs and preferences;
- (4) family and members of the community can play a central role in enhancing the lives of persons with developmental disabilities, especially when the family is provided with necessary support services;
- (5) persons with developmental disabilities and their families often require specialized lifelong assistance to be provided by many agencies in a coordinated manner in order to meet the persons' needs;

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- (6) generic service agencies and agencies providing specialized services to disabled person tend to overlook or exclude persons with developmental disabilities in their planning and delivery of services;
 - (7) public and private employers tend to be unaware of the capability of persons with developmental disabilities to be engaged in competitive work in integrated settings; and
 - (8) it is in the national interest to offer persons with developmental disabilities the opportunity, to the maximum extent feasible, to make decisions for themselves and to live in typical homes and communities where they can exercise their full rights and responsibilities as citizens.
- Sec. 101(a)

(Provide an opening section with a general statement summarizing the philosophy of your State's program in addressing the needs of persons with developmental disabilities. Be careful not to pre-empt information requested in later sections in more detail.)

B. (State's) Application of the Federal Definition

(Describe the way your State applies and/or operationalizes the Federal definition for use under Part B of the Act which is commonly referred to as the Basic State Grant Program. You may include sections of your State DD law or executive order, if applicable; guidelines developed for direct service providers funded under this program; other descriptive information.

Also include the definition of Developmental Disabilities used by the principal State Agency which provides services to persons with mental retardation and developmental disabilities. If the Agency is solely a mental retardation agency, so state and describe.

1. How many persons have developmental disabilities?

(Provide the estimated prevalence of developmental disabilities in your State. State level prevalence rates may be extrapolated from national prevalence rates, such as the 1.8% estimate by Gollay and Associates, based on their analysis of the Survey of Income and Education. Should you elect this option, prevalence rates for sub-State areas are not required.

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or

You may elect to provide estimates based on State-generated data, provided you specify the basis for your estimate. If State data are available, figures for State and sub-State regions would be useful. (If you select this option, you may wish to attach illustrative charts.)

2. How do developmental disabilities affect individuals, their families, and their communities?

The purpose of this section is to set the context for the plan, such as the positive and negative impact on independence, productivity and community integration and the role of this plan in addressing those issues.

3. What is the : "Developmental Disabilities Basic State Grant Program"?

The 1987 Amendments to the Developmental Disabilities Act substantially strengthened the role of State Developmental Disabilities Planning Councils, increasing their autonomy, and authorizing them to focus more intensely on policy analyses and related activities directed toward improving the independence, productivity and community integration of persons with developmental disabilities. This discussion should describe the role of the Council in your State in this capacity.

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Section II. PROGRAM ORGANIZATION

This section is intended to provide the State specific context for the understanding of the State Plan and the role of the Basic State Grant program in the State.

A. State Planning Council

1. Cite the date and authority by which the State Planning Council was established.
[Sec. 124(a)]
2. Provide an organizational chart depicting Council staff, the location of the Council within State government, and the location of the Designated State Agency with respect to the Council.
3. Provide the name, title, current mailing address and telephone number of both the Chairperson and the Executive Director of the State Planning Council.

Chairperson

Executive Director

Name _____

Name _____

Mailing Address _____

Mailing Address _____

Telephone #: _____

Telephone #: _____

4. Complete Table I , "State Planning Council Composition." In column (2), key the name of each member of the Council under the appropriate categories provided in Column (1). Names may appear more than once if a person represents more than one agency or category. Complete columns (3) and (4) providing the date of appointment and expiration date information. Use column (5) to explain any circumstance (i.e. staff vacancies, nomination pending, officer of Council, etc.) that may be helpful in certifying full compliance with the State Planning Council composition requirements of the Act. [(Sec. 124(b)]

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6. Describe the process that provides for the monitoring, review, and the evaluation of the State Plan by the State Planning Council not less often than annually. [Sec 124 (d)(2)]

B. Designated State Agency

1. Identify the Designated State Agency.
2. Provide the name, title, current mailing address and telephone number of the responsible state official of the Designated State Agency established in accordance with Section 122 (e) [Sec. 122 (b)(1)(B)]:

Name _____

Mailing Address _____

Telephone #: _____

3. Present the organizational structure of the Agency including the location of the State Planning Council.
4. Describe the plan for direct provision of services by the Designated State Agency, if applicable, to be supported with Federal funds under the Developmental Disabilities Act.

C. State Context

Describe the service delivery structure (the mix of institutional, community, and family living arrangements and the relevant support systems for each) currently in place to provide the scope of diagnostic treatment, habilitation, residential and other services and supports to persons with developmental disabilities in the State. Include a description of the Council's role within this structure.

Table I : State Planning Council Composition

Federal Statutory Members (1)	Name of Member (2)	Date of Appointment (3)	Date of Expiration (4)	Remarks (5)
I.				
a. <u>Principal State Agencies</u>				
(1) Rehabilitation Act Administering Agency				
(2) Education of the Handicapped Act Administering Agency				
(3) Older Americans Act Administering Agency				
(4) Title XIV Social Security Act Adminis- tering Agency				
b. <u>Higher Education Training Facilities</u>				
c. <u>Each UAP or Satellite Center</u>				
d. State Protection and Advocacy System				
e. Local Agencies				

State _____

Federal Fiscal Year _____

Table I: State Planning Council Composition

Federal Statutory Members (1)	Name of Member (2)	Date of Appointment (3)	Expiration date of Appointment (4)	Remarks (5)
f. Non Governmental Agencies				
g. Private Non-Profit Groups				
II. <u>Consumers</u>				
a. Persons with Developmental Disabilities				
b. Parents or Guardians of persons with Disabilities				
c. Immediate Relative or Guardian of Persons with Mentally Impairing Developmental Disabilities				

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III. STATE REVIEW PROCESS

A. State Plan Review

Describe the review of the existing State Plan, including the review of:

1. the eligibility for and scope of services provided to persons with developmental disabilities and their families [Sec. 122(b)(2)(c)(i)]; [Sec. 122(f)(i)]; [Sec. 122(b)(5)(C)];
2. the extent to which existing priority area activities are responsive to the needs of persons with developmental disabilities and their families [Sec. 122(b)(5)(B)(i)], [Sec. 122(b)(5)(A)];
3. the process for analyzing data collected by the state education agency under Section 618 (b)(3) of the Education of the Handicapped Act. [Sec. 122 (b)(5)(c)].

B. Review of Other State Plans

List other plans analyzed and describe any significant findings regarding the extent and scope of services being provided or to be provided to persons with developmental disabilities. [Sec. 122(b)(2)(C)(i)]

C. State-Wide Service Delivery System Review

Describe the process and time-table for the completion, by January 1, 1990, of the reviews, analysis and final report described in Section 122 (f) of the Act. [Sec. 122 (b)(3)], including:

1. A description of the process the State Planning Council's plans to use to conduct public forums to present the findings of the review of the activities to be conducted under Section 122(f)(1) and (2) and to solicit public comment on them and any proposed recommendations. [Section 122(f)(3)]
2. A description of the process for the completion of the final report and its submission to the Governor and State legislature by January 1, 1990 [Section 122(f)(4)]

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IV. PLAN REVISIONS

A. Priority Areas

List and provide a rationale for the selection of each Priority Area from categories 2. and 3. below [Sec. 122 (b)(5) (D)(i)]::

1. Employment
2. Other Federal Priority Areas (Names:
3. State Priority Area Activity (Name and description):

B. Goals and Objectives

List on Table II "Plan Year Objectives" the State's Two Year Transitional Planning Goals in sufficiently broad terms to address achieving objectives associated with the the named priority areas and the conduct of the comprehensive state-wide assessment of services provided to persons with developmental disabilities. For each objective, identify the programs, activities, and resources to be used to meet such objectives. Complete Table II for each objective listed. [Sec. 122 (b)(2)(A) and Sec. 122(f)(1) and (2)].

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TABLE II: "PLAN YEAR OBJECTIVES"

1. Priority Area: _____

1. Goal: _____

2. Two-Year Objectives: _____

3. Plan Year Objectives: _____

4. Plan Year Objective Activities: _____

5. Projected Plan Year Funding:

List each projected project to be funded and the approximate level of funding to be allocated for each, denoting Federal funds, matching funds and total.

6. Indicate the priority area activities which best describe what will be done to address this objective [Section 102(9)]:

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V. Assurances

A. Program Related

1. Provide assurance that appropriate financial and technical assistance is provided to agencies or entities serving persons with developmental disabilities who are residents of designated rural or urban poverty areas.
[Sec. 122(b)(5)(E) and 45 CFR 1386.30(a)]
2. That each program (including programs of any agency, facility, or project): (1) has in effect a habilitation plan for each person with developmental disabilities who receives services from or under the aegis of the Basic State Grant program; (2) establish policies and procedures to review annually each habilitation plan (In accordance with the procedures set forth in Sec. 123(c) of the Act).
[Sec. 123) and 45 CFR 1386.30(e)(2)]
3. That funds paid to the State under Section 125 of the Act will be used to make a significant contribution toward enhancing the independence, productivity, and integration into the community of persons with developmental disabilities.
[Sec. 122(b)(4)(A) and 45 CFR 1386.30(a)]
4. That the human rights of all persons with developmental disabilities who are receiving treatment, services, or habilitation under programs assisted under this title will be protected consistent with and in accordance with Section 110 of the Act (relating to the rights of persons with developmental disabilities).
[Sec. 122(b)(6)(C) and 1386.30(e)(3)]
5. That the State has undertaken affirmative steps to assure that participants in programs under this title are individuals generally representative of the population of the State, with particular attention to the participation of members of minority groups.
[Sec. 122(b)(6)(D)] and 45 CFR 1386.30(a)]
6. That there is a system in place to keep records and that such system and procedures provide access by the Secretary, U.S. Department of Health and Human Services and the State Planning Council. [Sec. 122(b)(1)(C) and 45 CFR 1386.30(a)]

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7. Assure that funds allotted to the State will be used to complement and augment rather than duplicate or replace services for persons with developmental disabilities which are eligible for Federal assistance from other State programs.
[Sec. 122(b)(2)(C) and 45 CFR 1386.30(a)].
8. That the State Planning Council may prepare and approve a budget using amounts paid to the States under Sec. 125 of the Act to hire such staff and obtain the services of such professional, technical, and clerical personnel, (consistent with State law), as the State Planning Council determines to be necessary to carry out its functions under this part of the Act.
[Sec. 124(c)(1)]
9. That the staff and other personnel of a State Planning Council, while working for the State Planning Council, shall be responsible solely for assisting the State Planning Council in carrying out its duties under this part and shall not be assigned duties by the Designated State Agency or any other agency or office of the State.
[(Sec. 124(C)(2) and 45 CFR 1386.30(e)(4))].
10. That the State Plan was developed jointly by the Designated State Agency and the State Planning Council [Section 124 (d)(1)].
11. That each State Planning Council shall submit to the Secretary, through the Governor, such periodic reports on its activities as the Secretary may reasonably request, and keep such records, and afford such access thereto as the Secretary finds necessary to verify such reports.
[Sec. 124(d)(4) and 45 CFR 1386.32]
12. That, if Community Living Arrangements was selected as a priority area activity, there is in effect a plan which reflects fair and equitable arrangements to protect the interests of employees affected by actions under this plan, if any, including arrangements designed to preserve employee rights and benefits, to provide training and retraining of such employees as necessary, and that maximum efforts will be made to guarantee their continued employment. [Sec. 122(b)(7)(B) and 45 CFR 1386]
13. That any services provided under the plan are provided in an individualized manner.
[Sec.123, Sec.122(b)(6)(B) and 45 CFR 1386.30(a)]

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B. Administrative

1. Assure that there is a system in place to keep records and that there are procedures to permit access to them by the Secretary, U.S. Department of Health of Human Services, and the State Planning Council.
[Sec. 122 (b)(1)(C) and 45 CFR 1386.30(a)]
2. Assure that there are established procedures to assure the proper disbursement of and accounting for Federal funds. [Sec. 122(b)(1)(D) and 45 CFR 1386.30(a), 1386.32]
3. Assure that part of the funds paid to the State under Section 125 of the Act will be made available by the State to public or non-profit private entities.
[(Sec. 122(b)(4)(B) and 45 CFR 1386.30(a)]
4. That not more than 25 per cent of the funds paid to the State and expended under Section 125 of the Act will be allocated to the Designated State Agency for the provision of services by the Designated State Agency meeting the requirements of Section 122(e) of the Act.
[Sec. 122(b)(4)(c) and 45 CFR 1386.30(a)]
5. That funds paid to the State under Section 125 of the Act will be used to supplement and to increase the level of funds that would otherwise be made available for the purposes for which Federal funds are provided and not to supplant such non-Federal funds. [Sec. 122(b)(4)(D) and 45 CFR 1386.30(a)]
6. That there will be reasonable State financial participation in the cost of carrying out the State Plan.
[Sec. 122(b)(4)(E) and 45 CFR 1386.30 (a)]
7. That there are established procedures to provide special financial and technical assistance to agencies or entities serving persons with developmental disabilities who are residents of designated rural or urban poverty areas.
[Sec. 122(b)(5)(E)] and 45 CFR 1386.30(a)]
8. That buildings used in connection with the programs assisted under the plan will meet standards adapted pursuant to the Architectural Barriers Act of 1968. [Sec. 122(b)(6)(A)(ii) and 45 CFR 1386.30(a)]

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9. That the State will provide the State Planning Council with a copy of each annual survey report and plan of correction for cited deficiencies prepared pursuant to Section 1902(a)(31)(B) of the Social Security Act with respect to any intermediate care facility for the mentally retarded in such State within 30 days after the completion of each such report or plan. [Sec. 122(b)(6)(E) and 1386.30(a)]
10. That the process used to determine the Designated State Agency was selected in accordance with the provisions of Section 122(e) of the Act. [Sec. 122(b)(8)]
11. That programs and facilities operated under the plan meet Federal regulatory standards. [Sec. 122(b)(6)(A)(i) and 1386.30(a)]
12. Assure that the staff and other personnel of the State Planning Council work under the sole authority of the Council and are not assigned duties by the Designated State agency or any other agency or office of the State. [Sec. 124(c)(2) and 45 CFR 1386.30(e)(4)]

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ATTACHMENT

VI. Budget Data:

Once each year submit a projected budget as part of the State Plan Amendments. The required budget data is shown in Table III ("Plan of Projected Total Funding of Broken-out Priority Area & Mandate (PAM) Activities") and in Table IV ("Projected Federal and Matching Funding Plan of Priority Area & Mandate (PAM) and Other Activities"). The tables themselves may be used to provide the projected budget, or a different format may be used so long as the same budget data are provided. The best budget data that can be projected by August 15 is requested.

1. **Table III: "Plan of Projected Total Funding of Broken-out Priority Area & Mandate (PAM) Activities"**

This table is a format for providing budget data on the breakout of the Priority Activities. Total projected funding for each item shall be provided rather than breaking out Federal and State shares. For the State Plan and the annual amendments to be approvable, the submitted budget must meet the requirements outlined in the instructions regardless of format.

2. **Table IV: "Projected Federal and Matching Funding Plan of Priority Area & Mandate (PAM) and Other Activities"**

This table is a format for providing budget data on the Federal and State shares of funding. The budget is further broken out by Priority Area & Mandate (PAM) Activities in Poverty and Non-poverty areas, and by the Other Activities of Planning, Coordinating, and Advocacy and of Plan Administration. For the State Plan and the annual amendments to be approvable, the submitted budget must meet the requirements outlined in the instructions regardless of format.

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Table III

Plan of Projected Total Funding of
Broken-out Priority Area & Mandate (PAM) Activities*

(1) STATE: _____ (ii) FEDERAL FISCAL YEAR: _____

<u>PRIORITY AREA & MANDATE (PAM)</u> <u>ACTIVITIES</u>	<u>TOTAL **</u> <u>PROJECTED</u> <u>FUNDING</u>
<u>FEDERAL PRIORITY AREAS</u> -----	-----
(1) Employment *	
-----	-----
(2) Community Living	
-----	-----
(3) Child Development	
-----	-----
(4) Case Management	
<u>STATE PRIORITY AREA</u> -----	-----
(5) Name: _____	
-----	-----
<u>OTHER PAM ACTIVITIES</u> -----	-----
(6) PAM Analyses *	
-----	-----
(7) 1990 Report Activities *	
-----	-----
(8) <u>Total PAM Activities ***</u>	\$ _____

* Refer to the instructions for funding requirements that must be met for approval of the State Plan or Amendments.

** Total Projected Funding is Federal projected plus matching projected funding.

*** Total PAM Activities in this table [Line (8)] will equal Total PAM Activities in Table IV, block 3C.

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Table III Instructions:

- (i) State: provide official name of State or Territory.
- (ii) Federal Fiscal Year: goes from October 1 of the previous year to September 30. Federal fiscal year 1990 starts on October 1, 1989.

Total Projected Funding Column: For each line, provide the sum of projected Federal share of expenditures plus projected recipient's matching share.

Line (1) Employment: provide a projection of expenditures for projects in the priority area of Employment Activities as defined in Sec.102(13). This priority area must be funded as required in Sec.122(b)(5)(D)(i).

Line (2) Community Living: provide a projection of expenditures for projects in the priority area of Community Living Activities as defined in Sec.102(12).

Line (3) Child Development: provide a projection of expenditures for projects in the priority area of Child Development Activities as defined in Sec.102(15).

Line (4) Case Management: provide a projection of expenditures for projects in the priority area of Case Management Activities as defined in Sec.102(16).

Line (5) State Priority Area: provide a projection of expenditures for projects in the optional state priority area, if one is designated, and also provide the name of the state priority area in the space provided. A State priority area is an area considered essential by the state Planning Council, but not a Federal priority area. Examples of State priority areas include: Independent Living, Family Support Services, Regional Networking, and Public Awareness.

Line (6) PAM Analyses: provide a projection of expenditures for the PAM analyses described in Sec.122(b)(5)(B)(i-v).

Line (7) 1990 Report Activities: provide a projection of expenditures for the 1990 Report activities described in Sec.122(b)(3) and Sec.122(f).

Line (8) Total PAM Activities: provide the sum of lines 1 through 7. This will equal Table IV, block 3C.

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Table IV

Projected Federal and Matching Funding Plan
of Priority Area & Mandate (PAM) and Other Activities*

(i) STATE: _____ (ii) FEDERAL FISCAL YEAR: _____

	(A)	(B)	(C)
ACTIVITIES FUNDED	FEDERAL SHARE	RECIPIENT'S SHARE	TOTAL PROJECTED FUNDING
PRIORITY AREA & MANDATE (PAM) ACTIVITIES			
(1) in Non-Poverty Areas			
(2) in Poverty Areas			
(3) Total PAM Activities			
OTHER ACTIVITIES			
(4) Planning, Coordinating, and Advocacy			
(5) Plan Administration			
(6) Total Projected Funding	\$ _____	\$ _____	\$ _____

Matching Requirements for Projects (Reporting optional)

(7) Total Projects in Non Poverty Areas			
----(See instructions for how to complete.)----			
(8) Total Projects in Poverty Areas			
----(See instructions for how to complete.)----			

(9) Total Federal Funding for the Designated State Agency: \$ _____

* Refer to the instructions for funding requirements that must be met for approval of the State Plan or Amendments.

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IV Instructions:

State: provide official name of State or Territory.

Federal Fiscal Year: goes from October 1 of the previous year to September 30. Federal fiscal year 1990 starts on October 1, 1989.

Column (A) Federal Share: provide the Federal share of total funding projected for each activity.

Column (B) Recipient's Share: provide a figure for matching funds projected for each activity.

Column (C) Total Projected Funding: For each line, provide the sum of Column (A) and Column (B).

Line (1) Priority Area & Mandate (PAM) Activities in Non-poverty Areas: provide a projection of funding for PAM activities in non-poverty areas.

Line (2) Priority Area & Mandate (PAM) Activities in Poverty Areas: provide a projection of funding, for agencies or entities performing activities which target persons with Developmental Disabilities who are residents of designated poverty areas.

Line (3) Total PAM Activities: provide the sum of Line (1) and Line (2). The figure in block 3A shall be at least 65% of the projected Federal allotment (block 6A) as required by Sec.122(b)(5)(D)(i). Block 3C will equal Table III, line 8.

Line (4) Planning, Coordinating, & Advocacy: provide a projection of all direct council expenditures for non-PAM planning, coordination, & advocacy, plus the State Plan activities by the Designated State Agency. Include in this category, administrative costs of these activities.

Line (5) Plan Administration: provide a projection of funding for Administration of the State Plan. Block 5A shall not exceed \$50,000 nor shall it exceed 5% of the projected Federal Allotment (block 6A) [Sec.122(d)(1)]. Block 5B shall be at least 50% of block 5C [Sec.122(d)(1)] and shall also be at least as much as projected actual State share of Plan Administration from the preceding year [Sec.122(d)(2)].

Line (6) Total Projected Funding: provide the sum of Line (3), Line (4), and Line (5).