

**MINNESOTA GOVERNOR'S COUNCIL
ON DEVELOPMENTAL DISABILITIES**

Wednesday, October 3, 2018

9:30 a.m. to 2:15 p.m.

Continuing Education and Conference Center
University of Minnesota St. Paul Campus
1890 Buford Avenue, St. Paul, Minnesota 55108

MINUTES

MEMBERS PRESENT

Ashley Bailey, Vice Chair
Wendy Berghorst
Lisa Emmert
Jason Flint for Alex Bartolic
Pamela Hoopes
Eric Kloos
Mary Martin
Noah McCourt
Randy Miller
Jillian Nelson
Stacey Nelson
Kate Onyeneho
Dan Reed
Jacki Rightler
Reid Scheller
Lee Shervheim
Bonnie Jean Smith
Heather Tidd

STAFF PRESENT

Colleen Wieck
Mary Jo Nichols

MEMBERS EXCUSED

Senator John Hoffman
Michelle Albeck
Hanna Barr
Alex Bartolic
David R. Johnson
Jim Lovold
Carolyn Perron
Alan Wilensky

GUESTS

Advocating Change Together, Inc.
Mary Fenske
Mary Kay Kennedy
Nate Miller, self advocate
Maggie Treichel, SAM Central Region
Autism Society of Minnesota
Kelly Ulrick
Ellie Wilson
HAARAN
Abdi Matan
Hani Awjama, parent
Halima Farah, Support Person for
Abdi Matan
Asho Mohamed, parent

GUESTS, cont'd.

Kaposia, Inc.

Jon Alexander

Shawn Mayo, Career Consultant

Emily Streeter, self advocate

Kids Included Together, Inc. (KIT)

Dawn Bly

Jennifer Sommerness

MH Consulting Group

Don Harreld

Mary Harreld

The Odyssey Group

Brenton Rice

PeaceMaker Minnesota

Dan McNeil

Laurie Beyer Kropuenske, Department of
Administration

Leanne Negley, Support Person for
Stacey Nelson

David Quilleash

Southside Services

Stephanie Nelson

Felicia Philibert

Tim Streeter

I. CALL TO ORDER

Ashley Bailey, Council Vice Chair, called the meeting to order at 9:30 a.m.

II. INTRODUCTIONS

Everyone present introduced him/herself.

III. APPROVAL OF AGENDA

Bailey asked for approval of the Agenda.

MOTION: Jillian Nelson moved, seconded by Emmert to approve the Agenda.
Motion carried; there were no dissenting votes.

IV. APPROVAL OF MINUTES FOR AUGUST 1, 2018

Bailey asked for approval of the Minutes as written for August 1, 2018.

MOTION: Scheller moved, seconded by Jillian Nelson to approve the Minutes as written for August 1, 2018. Motion carried; there were no dissenting votes.

V. KIDS INCLUDED TOGETHER, INC.

Jennifer Sommerness and Dawn Bly, Kids Included Together, Inc. (KIT), discussed the expansion of KIT, a nonprofit organization, to Minnesota to include working with schools on full inclusion. KIT was based in San Diego for 20 years with an office in Washington DC. The organization now has 32 employees, including trainers, researchers, curriculum developers, and policy analysts working in 45 states and 11 countries including on Department of Defense military bases.

KIT is a strengths based and person centered approach to inclusion that can address any issue that schools might have and provide the necessary tools to respond to concerns. The Inclusive Schools effort begins in Minnesota and will then be scaled up.

KIT also has an online learning center, free online resources, and can provide in-person training and coaching to schools. The official KIT kickoff is October 11, 2018. The KIT program is not funded by the Council but Jennifer asked Chair Hoffman for time on the agenda to introduce the program.

VI. CURRENT GRANT RECIPIENTS – OVERVIEW OF THE IMPACT OF THEIR GRANTS

A Continuous Improvement

Mary Harreld and Don Harreld, MH Consulting Group, presented on the program goal of continuous quality improvement.

Bill Harreld founded the Quality Culture Institute (QCI) and worked with the Council from 1998 until his death in 2016. Mary Harreld assumed control QCI and has now founded MH Consulting Group.

The Council contract of \$20,000 included several initiatives including verification of data, assisting sub-grantees in collecting data, and a few performance improvement projects. The Bill of Rights project was created in consultation and direction from the Minnesota Department of Health, aimed at Supervised Living Facilities (SLFs), and financially supported with Olmstead funding.

The current SLF bill of rights is written at a 12th grade reading level but modified to a 6th grade reading level with supplemental photos that have been tested internationally. Mary described the customer-driven processes used to create the Easy Read Guide to the Bill of Rights, the Instructor Handbook, the Resident Workbook, and instructional videos. Mary then shared a sample video.

Pamela Hoopes asked that the intake line for the Minnesota Disability Law Center (MDLC) and Mid-Minnesota Legal Aid be added at the end of the vignettes.

B Employment

Jon Alexander, Sean Mayo, and Emily Streeter, Kaposia, presented on the grant to expand customized employment in Minnesota. Jon began by describing the grant and the overall goal of assisting 10 students in transition and 10 adults to find employment. This grant to Kaposia totals \$80,000.

Customized employment begins with a discovery process and Sean described how discovery was used to assist Emily in finding a job. She completed job interviews with several private sector businesses before finding a job that matches her skills and interests.

Emily then described her job duties at Starbucks. She works four hours a day, likes her work environment where people accept her and she feels like an adult, and the great coffee. Discussion followed about customized employment and expansion to all communities including those that are unserved and underserved.

C Self Advocates Minnesota (SAM):

Mary Kay Kennedy, Mary Fenske, Nathan Miller, and Maggie Treichel presented on the \$100,000 grant given to Advocating Change Together

that funds two of the SAM regions in Minnesota (Central and Northwest). The Annual Report was distributed.

Nathan Miller was introduced using a participatory exercise. SAM has moved from sponsoring multiple one-time training sessions to extended training approaches such as the Olmstead Academy and Disability Equality Training Series (DETS), or another approved regional training approach.

Both the Olmstead Academy and DETS were described in detail. Kennedy noted that self advocates prefer more rigorous training, more materials, and working in smaller groups over a longer period of time as this builds more personal power. Online courses are also available.

D Partners in Policymaking®

Brenton Rice from the Odyssey Group facilitates the Partners classes and the graduate workshop. The overall grant of \$ 210,000 also pays for media coverage and longitudinal evaluation studies. The classroom program consists of eight training weekend, a total of 128 hours of direct instruction, plus homework assignments. Evaluation data are collected for each speaker, and pre- and post- evaluations are conducted to measure the federal outcomes of Independence, Productivity, Self Determination, Integration and Inclusion (IPSII).

Brenton spoke about one of the class members, a Class 35 Partners graduate who was unable to attend. She does not drive but has an accessible parking placard. Because it is bulky she created her own version that is collapsible and can fit into a purse or wallet. She met with her state Senator to share her idea.

One Council member asked about group dynamics and how to minimize conflicts. Several Council members are also Partners graduates and added testimonials about their personal experiences.

E Cultural Outreach in the Somali Community

Abdi Matan, HAARAN, and two parents who participated in the cultural outreach training sessions that HAARAN offered joined Abdi. This is the first year of implementation for this cultural outreach program in the St Peter area. Six training days covered a range of topics from education to

social services. Twenty people participated and 18 individuals graduated. The program was a success.

It was the first time that participants had heard about disability rights and the service system. All materials were translated and explained by Abdi who facilitated the classes and also served as an interpreter. The graduates are now ambassadors of information.

One parent graduate gave a testimonial. She described how she did not understand the IEP process and knew nothing about the services that are available. She said her eyes were opened, her daughter is receiving better services, and she was also successful in getting a DD Waiver.

Abdi commented that working in a rural area has more challenges because there aren't as many services, there are language barriers and there is no training.

F Ambassadors for Respect

Dan McNeill, PeaceMaker Foundation, began by describing his work with the late Colleen Timbers. He gave a testimonial about her commitment to helping PeaceMaker and how she raised funding. After her death, Merrick, Inc. did not hire anyone to fill her position. A decision was made to pause, complete a study, and develop a plan for the next few years to replicate the anti-bullying program that was initiated by self advocates with Colleen Timber's support using the Ambassadors for Respect Handbook.

Dozens of people were interviewed and the planning study was completed. The Ambassadors for Respect Handbook was shared with those who were interviewed.

The Request for Proposal was released by the Council; PeaceMaker Minnesota won the competition and received \$20,000. The relationship with Merrick will be maintained and the Minneapolis School District is committed to start as soon as the grant is finalized. There is also interest to expand the program in other parts of Minnesota.

G Training Conferences

The Autism Society of Minnesota (AuSM), one of the sub-grantees, was selected to explain how the award of \$2,000 in co-sponsorship funds is.

used. Ellie Wilson and Kelly Ulrick, AuSM, described the 23rd Annual Minnesota State Autism Conference including all the accommodations, the bookstore, the vendors, and the keynote speakers.

This was the second largest conference in AuSM's history. Evaluation data were collected from 111 participants. Council funds were used for both scholarships and to offset speaker expenses.

VII. BUSINESS MEETING

A. Annual Work Plan

Colleen Wieck described the Annual Work Plan for FFY 2019 page by page. The seven sections of the Work Plan are organized around the Baldrige Framework and Criteria.

Bailey asked for approval of the FFY 2019 Work Plan.

MOTION: McCourt moved, second by Jillian Nelson to approve the FFY 2019 Work Plan be approved. Motion carried; there were no dissenting votes.

B. Administrative Spending Plan

Colleen Wieck described the administrative spending plan for both state funds in the amount of \$74,000 and federal funds.

Shervheim asked for approval of the Administrative Spending Plan for FFY 2019.

MOTION: McCourt moved, seconded by Miller to approve the Administrative Spending Plan for FFY 2019. Motion carried; there no dissenting votes.

C. Reaffirm Five Year State Plan Goals for FFY 2019

The Council's Five Year State Plan goals need to be reaffirmed or updated if there are significant changes on an annual basis. No changes are being recommended for FFY 2019.

Shervheim asked to reaffirm the Five Year State Plan Goals for FFY 2019.

MOTION: McCourt moved, seconded by Jillian Nelson to reaffirm the Five Year State Plan Goals for FFY 2019. Motion carried; there no dissenting votes.

D. Executive Director's Report

Colleen Wieck provided the following updates and highlights from monthly reports:

1. There is still no action taken for submitting the FFY 2017 Program Performance Report (PPR); there is a delay at the federal level with releasing the online reporting system;
2. Biennial Budget narrative completed for Minnesota Management and Budget (State Fiscal Years 2020-2021);
3. Closeouts completed for FFY 2016 (all funds liquidated) and FFY 2017 (all funds encumbered);
4. Regarding the Olmstead Plan:
 - a. Quarterly report submitted on August 31, 2018;
 - b. Graphs and chronology updated;
 - c. Strategic review of the Olmstead Plan is underway;
 - d. Amendment process begins in December 2018 and lasts until March 2019;
5. Work continues in cooperation with the Department of Health regarding the Supervised Living Facilities (SLF) Bill of Rights project; alternative format (Easy Reader Guide) of the SLF Bill of Rights released; videos, Instructor Handbook and Resident Workbook reviewed for accessibility;
6. Executive Order 14-14, Providing for Increased State Employment of Individuals with Disabilities, 7% goal of state employees with disabilities reached;

7. Governor's Proclamation issued for October Employment of People with Disabilities month;
8. Pamela Hoopes, Minnesota Disability Law Center (MDLC), will be honored tonight with a Diversity & Inclusion Award presented by Minnesota Lawyer;
9. The December Council meeting will focus on the 70th anniversary of the Universal Declaration of Human Rights. Judge Michael Davis and Judge Donovan Frank have agreed to present.

IX ADJOURNMENT

Bailey asked that the meeting be adjourned.

The meeting was adjourned by consensus at 2:15 p.m.

Respectfully submitted,

Colleen Wieck
Executive Director