

Minnesota Olmstead Planning Subcabinet – 8/11/14 Meeting Notes

Meeting Details

Date: August 11, 2014

Start/End Time: 3:00 p.m. – 5:00 p.m.

Location: Department of Corrections, ETC Building-Suite 200 – 1450 Energy Park Drive, St Paul

Chair: Lieutenant Governor Yvonne Prettner Solon

Facilitator: Dr. Darlene Zangara, Executive Director Olmstead Implementation Office

Subcabinet members (or alternates) in attendance: Lucinda Jesson, Commissioner, Department of Human Services (DHS); Tom Roy, Commissioner, Department of Corrections (DOC); Jeremy Hanson Willis, Deputy Commissioner, Department of Employment and Economic Development (DEED); Tonja Orr, Assistant Commissioner, Minnesota Housing Finance Agency (MHFA); Steve Dibb, Deputy Commissioner, Department of Education (MDE); Tim Henkel, Assistant Commissioner, Department of Transportation (DOT); Roberta Opheim, Ombudsman for Mental Health and Developmental Disabilities (*ex officio*); Colleen Wieck, Executive Director, Governor's Council on Developmental Disabilities (*ex officio*);

Welcome, introductions, and approval of agenda

Lt Governor Yvonne Prettner Solon called the meeting to order. Subcabinet members introduced themselves. The Lt Governor acknowledged that there were many agency staff in the audience and thanked them for all of their work to implement the Olmstead Plan. There were no additions to the agenda.

Review and approval of Subcabinet Meeting Minutes

The first order of business was approval of the minutes from the June 9th and June 19th meetings. A motion was made by Deputy Commissioner Dibb to approve the minutes. The motion was seconded by Commissioner Roy. No additions, corrections or discussion was needed. Motion to approve both meeting minutes passed.

Olmstead Implementation Office (OIO) Report

Dr. Darlene Zangara was asked to provide an update on the Office. Dr. Zangara reported that their office will be moving to MHFA in the near future. DEED will continue to provide administrative support and financial oversight for this operational year. Kristin Jorenby will be moving to full time soon and will be taking on more responsibilities. Future staff will include a data person and a person who can focus on the policy, rules, laws, statutes that will help during the legislative session. A critical focus of the Office is to plan for the permanence of the office and the needed infrastructure.

Early Ideas List Proposal

Lt Governor reminded the Subcabinet that the Governor is asking each department to determine their priorities for the legislative session. This includes establishing the structure and the budget of the Olmstead Implementation Office. A discussion took place with ideas and options that could be

reviewed and considered regarding the structure of the office. Further discussion on this item will take place at the October meeting.

Comprehensive Calendar

A timeline was provided to the Subcabinet members to plot out the key action items and due dates required in the Olmstead Plan. This is intended to be a visual representation of all the work ahead. In the near future the OIO hopes to develop a new website where benchmarks and accomplishments could be shared broadly.

Court Monitor's Report to the Court

On August 6, 2014, the Court Monitor issued a report recommending that the Court approve the Plan. The Monitor further recommends that concerns raised in the report be addressed during the implementation process. The Plan is being implemented awaiting further direction from the Court.

Approval of the Bimonthly Report

Dr. Zangara reviewed the Bimonthly report with the Subcabinet. The report includes information on when a deadline for an action items is missed. Concerns were raised by the Subcabinet about deadlines being missed. If a deadline is missed, the report needs to reflect that. In addition a new deadline needs to be stated and met. Dr. Zangara stated that their office will continue to work closely with the agencies to make sure the deadlines are met and that the report is accurate and responsive. The report was approved with the condition that minor suggested edits be made to the report by the OIO. If any substantial changes are made, the Subcabinet would need to approve. The report will be submitted to the Court prior to August 22, 2014.

Quality of Life Survey

Dr. Zangara gave an update on the Quality of Life Survey. The pilot is scheduled to be complete by December. The pilot will help determine if there are any issues with the tool, delivery, how the surveys are administered, etc. Survey interviewer job positions have been completed and posted.

Budget Planning

Meetings have started with agency CFOs to discuss the Olmstead Plan and how it relates to legislative proposal and budget items. This group plans to continue meeting.

Employment First Policy

Dr. Zangara provided a report on the status of the Employment First policy. The Plan deadline states that the Subcabinet is to adopt an Employment First policy by September 30, 2014. The second draft is in process to incorporate feedback that was provided. However, it is not ready for approval at this time. In order to adopt the policy prior to the September 30th deadline, there would need to be a special meeting. The final draft will be provided to the Subcabinet in advance. Agreement was reached to hold a special meeting on September 29th at 4:00 to meet and approve the Employment First policy.

Next Steps/ Meeting Adjournment

The December 8th meeting was changed to December 15th to accommodate the Lt Governor's schedule. The meeting was adjourned at 4:50 pm.