

Minnesota Olmstead Planning Subcabinet - 4/21/14 Meeting Notes

Meeting Details

Date: April 21, 2014

Start/End Time: 2:00 p.m. – 3:00 p.m.

Location: Elmer L. Anderson Building – Room 2380, 540 Cedar Street, St Paul

Chair: Lt. Governor Yvonne Prettner Solon

Facilitator: David Sherwood-Gabrielson, Interim Executive Director Olmstead Implementation Office

Subcabinet members (or alternates) in attendance: Yvonne Prettner Solon, Lieutenant Governor; Lucinda Jesson, Commissioner, Department of Human Services (DHS); Tom Roy, Commissioner, Department of Corrections; Roberta Opheim, Ombudsman for Mental Health and Developmental Disabilities (*ex officio*); Colleen Wieck, Executive Director, Governor’s Council on Developmental Disabilities (*ex officio*); Sue Mulvihill, Deputy Commissioner, Department of Transportation; Chris Mc Vey, Department of Employment and Economic Development (DEED); Mary Tingerthall, Commissioner at Minnesota Housing Finance Agency; Manny Munson-Regala, Assistant Commissioner, Department of Health (MDH); Jessie Montano, Deputy Commissioner, Department of Education (MDE); Kevin Lindsey, Commissioner, Department of Human Rights (MDHR)

Welcome, introductions, and approval of agenda

The meeting was called to order by Lt Governor Yvonne Prettner Solon. Subcabinet members introduced themselves. There were no additions to the agenda.

Review and approval of 2/20/14 Subcabinet meeting minutes

One edit needed on page 2 – 2nd bullet – add “results of any and all quality of life measures.” A motion was made by Kevin Lindsay to approve the minutes. The motion was seconded by Sue Mulvihill. Motion to approve the minutes passed.

Olmstead Implementation Office (OIO) Update

Dr. Darlene Zangara has been hired as the Executive Director of the OIO. She will be starting on May 5th. A press release was issued announcing her hire. The search committee had members from public, etc. There was a good pool of candidates. David Sherwood-Gabrielson will be staying on to help Darlene get on board. She comes to Minnesota from South Dakota and prior to that was in Ohio.

Next, David Sherwood-Gabrielson provided an OIO staffing update. There are currently three people on staff however David Thompson’s last day is tomorrow (4/22). Thanks to David T. for all the work on the Quality of Life assessment. Kristin Jorenby is staying on staff. She has done much of the work of gathering the status updates and completing the report. David Sherwood-Gabrielson will stay on until July to help Darlene get started up. After July David will take a few months off and then go back to DEED to work on Olmstead actions.

The Lt. Governor expressed her appreciation for all the work the three of them have done with limited resources and a limited budget. She hopes that by July there is an interim budget approved. So far the budget bills don't line up, but they are still working on it.

Review 4/22/14 Draft of the first report to the Court

Mike Tessneer was asked to give an overview of the report that will be submitted to the Court tomorrow (4/22).

David Thompson was asked to review the quality of life information and the contract in place with Jim Conroy. David pointed out a grid in the back of the report that reviewed various surveys and instruments and compared them to Olmstead measures.

The Subcabinet liked what they saw in the quality of life handout. They had some follow up questions regarding the tool. We will learn more about the survey through the pilot. This measure will be gathering quantitative measures.

In addition to the new quality of life survey by Conroy the OIO wants to propose a new part of the plan to measure more qualitatively such as interviews with individuals with disabilities.

Mike Tessneer pointed out the information on page 7 of the report. This includes the number of people moving from segregated to integrated settings. This information will be covered in every report as requested by the court. The waiting list numbers are also included.

Discussion included comments regarding the wait list and the need to track flow through. This should also look at whether people are on the correct wait list and ensure that people go to the correct place.

Mike pointed out page 11 - Actions needed by subcabinet. This included items the Subcabinet need to act on today. This led to the next item on the agenda.

Sub-Cabinet Action items

Lt Governor Solon directed the Subcabinet to review the list on page 11.

- A. There are four action items currently assigned to the Sub-Cabinet and the OIO recommends that they be re-assigned to those agencies providing direct care services. The action items are:
- SS 3C – Create an inventory and analysis of policies and best practices across state agencies related to positive practices and use of restraint, seclusion or other practices which may cause physical, emotional, or psychological pain or distress;
 - SS 3D – Report outlining recommendations for a statewide plan to increase positive practices and eliminate use of restraint or seclusion;
 - SS 3E – Statewide, develop a common definition of incidents (including emergency use of manual restraint), create common data collecting and incident reporting process;
 - SS 3J – Identify best practices, set service standards, and develop and deliver training and technical assistance in order to respond to a request for assistance with least intrusive service/actions.

A motion was made to reassign the items to DHS, MDE, and DEED. Those agencies would then collaborate to determine a lead agency within a week. Commissioner Tingerthal made a motion and Assistant Commissioner Munson-Regala seconded the motion. Motion passed.

- B. The Quality of Life Assessment tool is recommended for approval by the OIO. Commissioner Tingerthal made a motion to approve the survey tool. The motion was seconded and passed.
- C. The OIO recommends approval of a contract with MAD under their master contract to conduct the pilot Quality of Life Assessment using the aforementioned assessment tool. Commissioner Jesson made a motion to approve the contract. Commissioner Tingerthal seconded. Motion passed.
- D. The OIO recommends approving the addition of action items incorporating the qualitative measures presented previously in this report to show impact on quality of life for individuals. Commissioner Tingerthal made a motion to approve additional action items. Commissioner Mulvihill seconded. The motion passed.
- E. The OIO recommends approving the draft report to be sent to the Court, Court Monitor and all parties in compliance with the January 22, 2014 order. Commissioner Tingerthal made a motion to approve the draft report. Commissioner Mulvihill seconded. The motion passed.

Topic for 6/9 Subcabinet meeting – Fulfilling Minnesota’s Olmstead expectations with the court

Lt Governor Solon asked the Subcabinet members to begin thinking about what things do you believe need to be done to meet the court’s requirements regarding the Olmstead Plan.

Meeting Adjourned

Lt Governor Solon adjourned the meeting at 3:10 pm. She asked for a 10 minute break before starting the listening session.