

## NATURAL RESOURCES REGIONAL DIRECTOR

### KIND OF WORK

Management work involving the direction and coordination of integrated resource management programs at the regional level.

### NATURE AND PURPOSE

Under administrative direction, an employee in this class directs and supervises the regional business office and coordinates and directs major projects in one of six regions of the Department of Natural Resources, coordinating and implementing department programs, securing public and local government involvement, and providing overall direction and coordination for major policy initiatives which effect a wide base of resource management activities. Coordination of regional programs and activities involve other regional directors, the Commissioner, Assistant Commissioner for Operations, and the Field Operations Manager. The positions also direct the work of the regional information officer, regional planners, and regional technology staff. In representing the Commissioner, the Regional Director coordinates and integrates programs from multiple disciplines in the DNR through working with regional managers in fisheries, wildlife, parks and recreation, forestry, trails and waterways, lands and minerals, waters and enforcement. The Regional Director also works with agency bureau staff in directing business management functions and coordinating engineering and field services for major projects and processes. Performs related work as required.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Plans, organizes and directs administrative programs in operations in a Natural Resources region in order to ensure that departmental programs, policies and priorities are met in the most efficient and effective manner.

Evaluates and monitors the effectiveness and efficiency of each of the Natural Resources programs carried on by divisions within the region to ensure compliance with statutes, regulations, approved management plans and policies.

Counsels and advises the Commissioner on the advisability, practicability, effectiveness and acceptance of Department policies, priorities, programs and activities. Recommends solutions to large multi-unit issues for which this position acts as the lead.

Represents the Department of Natural Resources and acts for the Commissioner on Department projects, affairs and business in an assigned region.

Recommends, interprets and applies Department policies and priorities to ensure sound, effective, responsive programs that will meet present and future Natural Resources needs in an assigned region.

Anticipates needs and problem areas in order to ensure their satisfactory solution in the best interest of sound Natural Resource management and in the best interest of the public.

Conducts public information and education programs at the Regional level so the public and other governmental units are aware of and involved in the planning and implementation of Natural Resource programs.

Staffs, develops and maintains an effective, efficient organization that can meet present and future Natural Resource management needs.

Direct planning activities carried out by the regional planner and other staff so that planning activities are carried out effectively and so that they support the mission of the department.

Directs the administration of the regions trails, rivers and public access programs so that the legislative intent and department's goals are met.

Directs all actions necessary to respond to national emergencies and natural disasters except forest fires to protect the lives, property and natural resources of the region.

#### KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Extensive knowledge of State and Federal laws and regulations governing the administration and management of Natural Resource programs.

Thorough knowledge of the principles, current concepts, and practices in the fields of Natural Resources Management and Conservation, including Fisheries and Wildlife Management, Forestry, Law Enforcement, Land Management, Waters, Soils and Minerals, and Parks and Recreation Management.

Considerable knowledge of the principles and current concepts of organization and program management, and of business and financial administration.

Considerable knowledge of long and short range planning needs and demands for natural and outdoor resources.

Working knowledge of public communication and public informational concepts and practices.

Working knowledge of the legislative process.

Ability to:

Correctly interpret policies and regulations and to adapt, apply and enforce.

Plan, budget, organize, supervise and coordinate programs and personnel, to delegate authority, fix accountability, measure progress, evaluate results and to initiate improvements.

Establish and maintain effective working relationships with employees and the public.

Est.:

Rev.:

T.C.:

Former Title(s):