

ACCESSIBILITY SPECIALIST

KIND OF WORK

Professional facility, structure, and program accessibility evaluation work.

NATURE AND PURPOSE

Under limited supervision/procedural control, evaluates facilities and structures to identify physical obstacles which limit the accessibility of handicapped persons to programs and activities and to provide technical assistance in the design and construction of accessible facilities; performs related work as required.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Evaluates existing facilities to determine whether they are accessible to disabled persons and to investigate complaints by conducting or arranging for on-site surveys; and by identifying problems and recommending modifications.

Reviews proposed plans and assists in designing structural changes and/or alterations to facilities to ensure compliance with handicapped accessibility rules and regulations by identifying obstacles limiting accessibility; by preparing written findings and describing methods for removing barriers and/or making facilities accessible; by specifying the timetable for achieving compliance; and by monitoring the progress of the project according to schedule.

Promotes enforcement and/or improvement of accessibility policies, standards, rules, and laws to increase participation in activities and use of services and facilities by handicapped persons by reviewing all proposed state and federal accessibility laws, regulations, and codes; by writing statements of opinion and formulating policy recommendations; by researching and developing draft legislation and by meeting with state agencies and community and civic groups.

Compiles accessibility information to respond to telephone and written inquiries from contractors, architects, public officials, organizations, and/or the general public by developing and maintaining accessibility resource files and lists of accessible conference and meeting sites; by collecting information on structural accessibility, adaptive aids, available products and devices, and funding resources; and by maintaining records of requests and contacts.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

Knowledge of:

Federal and state accessibility laws, regulations, standards, and policies sufficient to determine compliance of various structures, facilities, and programs.

Architectural design, building construction process and procedures, building code requirements sufficient to review, evaluate, and assist in designing handicapped-accessible buildings, facilities, and grounds.

Adaptive aids, products, and devices sufficient to recommend appropriate solutions to accessibility problems.

Ability to:

Develop and maintain records to monitor progress of accessibility projects.

Compile resource information.

Conduct research activities and summarize findings into written reports.

Communicate effectively with disabled consumers, public officials, architects, contractors, and the general public.

Conduct cost/benefit analyses of accessibility issues and problems.

Est.: 03/81
Rev.: 04/84

TC:
Former Title(s):