

GROUNDSKEEPER, SENIOR

KIND OF WORK

Skilled supervisory work in the management and care of the grounds of a state institution, college or public housing.

NATURE AND PURPOSE

An employee in this class is responsible for the appearance, repair and general care of grounds, and for the work of a group of employed helpers engaged in cleaning, laying out floral designs, reseeding and transplanting, and other skilled groundskeeping activities involving landscape planning. This employee may supervise the maintenance of an institution's roads, trucking services and security guards.

Administrative supervision is received from a higher level administrative employee through inspection and special work orders.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Lays out, supervises and participates in planting, watering, sodding, spraying and trimming and cleaning work on lawns, gardens and walks.

Plans and supervises the preparation of soil for seeding.

Determines need for reseeding of lawns and recommends changes in floral design.

Supervises and participates in the transplanting of plants, shrubs and trees.

Directs the removal of dirt, rubbish, snow, leaves and other refuse, and maintains drives, lawns, benches and parking places.

Supervises filling, surfacing, hauling, and fertilizing operations.

Prepares specification for work and materials.

Makes reports and keeps records of time, materials, and equipment, and prepares requisitions.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Considerable knowledge of groundskeeping and horticultural practices as applied to the proper landscaping of grounds surrounding a group of public buildings.

Considerable knowledge of the care of flowers, trees, and shrubs common to building grounds work method of cultivating, pruning, spraying, trimming, and sodding; the materials and tools used in such work; and ordinary plant diseases and pest control.

Ability to:

Ability to maintain and to make ordinary repairs of machinery, equipment and improvements such as walks, lanes, parking places and benches.

Ability to plan, lay out, and supervise the work of inmates and employed assistants, usually unskilled.

Ability to work from plans, specifications and blue prints.

Est.: 5/27/40
Ckd.: 11/92

T.C.: 4/72, 4/75
Former Title(s): Groundsman II
Grounskeeper II