

DIRECTOR, AGRONOMY SERVICES

KIND OF WORK

Administrative and technical work in the supervision of a statewide agricultural crop and related areas improvement program.

NATURE AND PURPOSE

The employee in this class plans and directs the program of the Agronomy Services Division of the Department of Agriculture. Responsibility includes planning and execution of educational, regulatory and service programs to promote more effective use of the total land area of the state with major emphasis on the use of agricultural land and also to provide for the production and distribution of quality feeds, seeds and fertilizers through the use of adequate control measures. Responsibility also includes supervision of the State Seed Laboratory and administration of the State Screenings Act and the Spraying and Dusting Law.

This employee has wide discretionary authority to carry on these programs within the policy set by the Commissioner of Agriculture.

EXAMPLES OF WORK (A position may not include all the work examples given, nor does the list include all that may be assigned.)

Directs the Department of Agriculture programs relating to the inspection of the production of food and fiber products.

Plans and directs the control program including the establishment of necessary regulations covering agricultural seeds, weeds, feeds, fertilizers, pesticides and related areas.

Directs the enforcement of feed and fertilizer laws and regulations.

Directs the program of enforcement of the pesticide law by the registration of the products, inspection in the field and obtaining samples for laboratory analysis.

Directs the development of educational programs for weed control.

Coordinates the activities of the Agronomy Services Division with other divisions of the Agriculture Department, the University of Minnesota and federal agencies.

Meets with federal, state and local officials as well as interested groups on matters pertaining to divisional activities.

Plans and directs employee training programs.

Prepares or supervises the preparation of divisional reports, correspondence, and budget.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED

Knowledge of:

Extensive knowledge of the application of agricultural seeds, feeds and fertilizers for the development of better crops and improved land use.

Extensive knowledge of weed control and the chemical controls used.

Extensive knowledge of laws and regulations for the control of feeds, fertilizers, pesticides, seeds and weeds.

Ability to:

Prepare and review technical and non-technical reports.

Organize and direct the activities of a statewide organization.

Develop and maintain effective working relationships with employees, government officials, agricultural manufacturers and the general public.

Est.: 5/23/62
Rev.: 12/16/68
Ckd.: 8/92

T.C.: 7/73
Former Title(s): Agronomy Services
Director