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Mission:

The mission of the Board of Dietetics and Nutrition Practice is:

- To promote the public's interest in receiving quality dietetic and nutrition services from competent dietitians and nutritionists.
- To protect the public by ensuring that all licensed dietitians and nutritionists meet the educational and practical requirements specified in law.
- To protect the public by setting standards for quality dietetic and nutrition services.

Statewide Outcome(s):

Dietetic and Nutrition Practice, Board of supports the following statewide outcome(s).

People in Minnesota are safe.

Context:

The Board serves the consumers of dietetic/nutrition services by licensing as dietitians and nutritionists only those persons the board has determined meet the established education, experiential and examination requirements. The board serves the dietetic/nutrition community by providing verification of credentials to other state and federal agencies.

The Board is committed to public protection and to responsible, efficient, and cost-effective services. The seven member Board of Dietetics and Nutrition Practice (three public members, two licensed dietitians, and two licensed nutritionists) set the direction for the Board, oversee the agency's activities.

Minnesota has 1392 Licensed Dietitians and 67 Licensed Nutritionists. The board is 100 percent fee supported, has lowered its fees three times since inception and no general fund dollars have been used. The Board has liaisons established with the provider associations to assure public safety while attempting to work with the business community for mutual betterment to the state.

The board is responsible for collecting sufficient revenue to cover both direct and indirect expenditures. The board works directly with their licensees to assure fees are used prudently. The Minnesota Board of Dietetics and Nutrition Practice fees were established in 1995 and have been reduced three times. Board members are committed to operating efficiently.

The board continues to desire to move forward with electronic processes that create efficiency. This past year they introduced online applications with online renewals. Most processes are electronic if supported by current state policies.

Strategies:

The board provides public safety by:

- Providing information and education to the public, other interested parties, and licensees
- Supporting public protection by setting standards of practice and conduct for licensees
- Supporting public protection by verifying that applicants meet set standards for initial licensure
- Supporting public protection by verifying that licensees meet continuing competence requirements
- Ensuring that educational standards for prospective licensees and continuing education for licensees are initially met and maintained.
- Licensing qualified individuals so that Minnesotans seeking to use their services will be able to identify those working in the field with skills necessary to provide services in compliance with Minnesota Statutes and Rules.
- Implementing disciplinary and compliance actions when licensees do not perform in accordance with the current standard of practice.
- Educating the public on health-related professions, practitioners, and standards

- The quarterly board meetings are attended by seven official board members comprised of licensed dietitians, licensed nutritionists and three public members with other stakeholders in attendance. The agenda reflects quality improvement activities with key statistics tracked and shared with the attendees. Board discussion lead to action steps and directives to staff which are listed in the minutes of each board meeting. Those minutes are posted on the website.
- The Executive Committee of the board assures the business aspects of the licensure process are efficient and the public members assure public involvement and board actions are meant for public safety. The board has provider associations' reports as part of the standing agenda while assuring key issues are identified, investigated and resolved within the public board structure. This is a board that seeks compromise and works toward problem resolution in an open environment.

Results:

The board believes and supports additional specific measurements should be embraced. The national tracking of measurable outcomes does not exist for this occupation. The board values information to continuously improve, however, compared to other states and other boards, no state comparison exists.

The board does engage in survey processes to measure expected outcomes. It does not employ a metric or dashboard of data as the board has not determined what to track or the value added to the board's mission. If a standard was required or suggested, the board would actively engage to assure its successful tracking and measurement.

Performance Measures	Previous	Current	Trend
Average days when an applicant completes their application and granted their initial license	120 days	5 days	Improving
Average days that a complaint remains open	180	180	Stable

Performance Measures Notes:

The board will review other performance measures as the national board(s) investigates comparable data.

Initial License data: previous is 2010, current is 2012.

Complaint data: previous is 2010, current is 2012.

Source is Small Boards Licensing Database.

Dietetics and Nutrition Practice, Board of
Current, Base and Governor's Recommended Expenditures
(Dollars in Thousands, Biennial Totals)

	General Funds	Other State Funds	Federal Funds	All Funds
Current Biennium Expenditures (FY 2012-13)		\$231		\$231
Current Law Expenditures (FY 2014-15)		\$234		\$234
Governor's Recommended Expenditures (FY2014-15)		\$234		\$234
\$ Change from FY 2014-15 Current Law to Governor's Rec		\$0		\$0
% Change from FY 2014-15 Current Law to Governor's Rec		0%		0%

**Dietetics and Nutrition Practice, Board of
Sources and Uses**

(Dollars in Thousands)

Biennium FY14-FY15				
	General Funds	Other State Funds	Federal Funds	Total Funds
APPROPRIATION		\$233		\$233
SOURCES OF FUNDS		\$233		\$233
EXPENDITURES		\$234		\$234
PAYROLL EXPENSE		\$146		\$146
OPERATING EXPENSES		\$88		\$88
USES OF FUNDS		\$234		\$234

Dietetics and Nutrition Practice, Board of
All Funds FTE by Program

	Current	Forecast Base	Governor's Recommendation
Program	FY 2013	FY 2015	FY 2015
Program: Dietetics & Nutrition Bd.	0.9	0.9	0.9
Dietetics and Nutrition Practice, Board of	0.9	0.9	0.9

Dietetics and Nutrition Practice, Board of**Revenue Summary**

(Dollars in Thousands)

		Biennium FY14-15			
		General Fund	Other State Funds	Federal Funds	All Funds
Non Dedicated	DEPARTMENTAL EARNINGS		174		174
	ALL OTHER		0		0
	Subtotal		174		174
	Total		174		174