

# Bus to Work Program Q & A



## *Why ride the bus?*

- Saves money on gas, parking, vehicle maintenance and auto insurance
- Saves commute time: buses use special express lanes and ramp meter bypass lanes
- Promotes healthier, more sustainable transportation options
- Provides a positive environmental and energy conservation impact

## *What is the Capitol Complex Metropass card?*

- Annual, non-transferable bus card
- Available to state and legislative employees working on the Capitol Complex
- Issued annually
- Provides unlimited bus rides on any regional bus route
- Good 24 hours a day, 7 days a week, 365 days a year
- Can be used for peak, express and downtown fare zones

## *What does the Capitol Complex Metropass card cost?*

- \$12.45 per bi-weekly pay period or \$27.09 per month for contract year (December 1 thru November 30) for Capitol Complex state employees
- \$27.09 monthly for non-payroll deduction legislative employees

(Costs are subject to change)

## *Who can purchase the Capitol Complex Metropass card?*

- You must be a Capitol Complex state or legislative employee working in buildings under Plant Management's custodial control.
- Full time/part time, permanent/temporary, interns and student workers are eligible.
- Contact your agency Human Resources department to determine your eligibility.

## *If I already have a parking contract on the Capitol Complex, can I also get a Metropass card?*

- Yes. Taking the bus even a few days a week can save wear and tear on you, your car and our environment.

*Can I use the pre-tax transit account for the Capitol Complex Metropass card?*

- Yes. If you pay for your card through a payroll deduction in the state's personnel/payroll system, the deduction is automatically made using pre-tax dollars.

*Can I purchase a Capitol Complex Metropass card for my family members?*

- No. Because the discount incentives are subsidized for state employees, these cards are available only to state employees as noted above.

*Is there a simple way to get between the Capitol Complex and downtown St. Paul?*

- Yes. Take Metro Transit's Route 16A.
- Route 16A runs about every eight to ten minutes.
- Route 16A runs between downtown St. Paul and Capitol Complex locations.

*Can I get between the Capitol Complex and downtown Minneapolis?*

- Yes. Take Metro Transit's Route 94B.
- Route 94B runs about every 15 minutes.
- You do not have to go to downtown St. Paul to catch the 94B. The 94B stops in front of the Armory (south of Centennial Office Building), in front of the State Office Building on Rev. Dr. MLK Jr. Blvd., and on the NE corner of University Avenue and Rice Street.

*Where can I get bus route and schedule information?*

- Visit the Metro Transit web site at <http://www.metrotransit.org> or call them at 612-373-3333.

*What if I have to get home quickly on a day I've ridden the bus?*

- Visit the Metro Transit Commuter Services web site at <http://www.metrocouncil.org/transit/index.asp> or call 651-602-1602 for guaranteed ride home information.

*Apply for Capitol Complex Metropass bus card at:*



**PLANT MANAGEMENT DIVISION**

**50 Sherburne Avenue, Room G-10  
St. Paul, MN 55155  
651-201-2300**

between the hours of 7:00 a.m. and 4:30 p.m., Monday-Friday

*Be sure to bring your 8-digit employee ID number!*