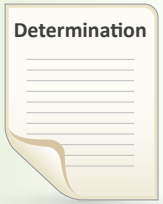
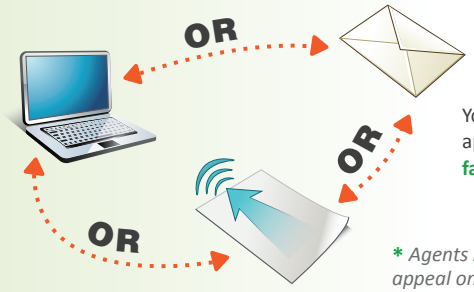
DETERMINATION



You **disagree with a determination** involving an applicant or a notice involving your unemployment account and decide to appeal.

FILING THE APPEAL



You can file your appeal **online**, by **fax**, or by **mail***.

** Agents **must** file an appeal online.*

HEARING IS SCHEDULED

A **telephone hearing** is scheduled.

A notice of hearing and related documents will be mailed to the employer or their agent.

PREPARE FOR HEARING

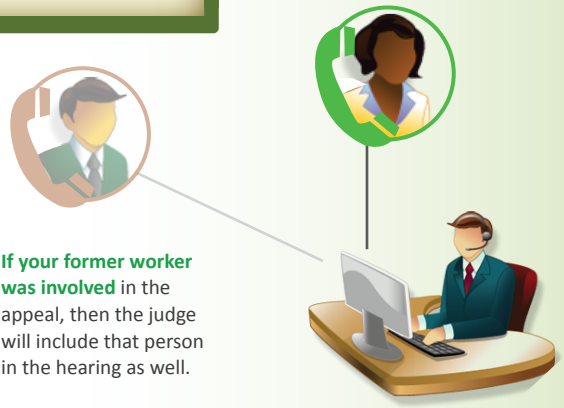
1. Review "Appeal Hearing Guide"
2. Fax or mail any new supporting information to the appeals office **5 or more days before the hearing.**
3. Notify the Appeals office of any witnesses, representatives, or the need for an interpreter.
4. You can view appeal hearing documents in your account.

IMPORTANT

Timeliness is critical. You must file your appeal within ***20 calendar days*** from the date on the determination.

THE HEARING

An **unemployment law judge conducts a telephone hearing** with you.



If your former worker was involved in the appeal, then the judge will include that person in the hearing as well.

RESOURCES

Instructions for Filing an Appeal

"Appeal Hearing Guide"

Telephone Hearing Instructions.

THE DECISION

The unemployment law judge makes a **decision** and sends it out to you. If the decision involves both you and your former worker, then both of you will receive the decision.

The Appeals Process

for EMPLOYERS & AGENTS

Unemployment Insurance Minnesota

www.uimn.org