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2016-17 Biennial Budget – Department of Public Safety

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<https://dps.mn.gov>

AT A GLANCE

- DPS has 1,855 employees
- We have nine operational divisions that include:
 - Alcohol and Gambling Enforcement Division (AGED)
 - Bureau of Criminal Apprehension (BCA)
 - Driver and Vehicle Servicers (DVS)
 - Emergency Communications Networks (ECN)
 - Homeland Security and Emergency Management (HSEM)
 - Minnesota State Patrol (MSP)
 - Office of Justice Programs (OJP)
 - Office of Traffic Safety (OTS)
 - State Fire Marshal Division (SFM), which also includes the Office of Pipeline Safety (OPS) and the Minnesota Board of Firefighter Training and Education (MBFTE)
- DPS, through its divisions, serves the majority of the state’s population as well as numerous public safety, governmental, and non-profit organizations of the state.

PURPOSE

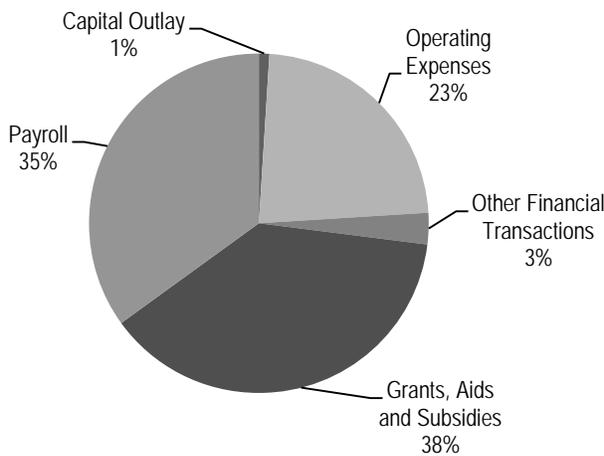
DPS is committed to protecting citizens and communities through activities that promote and support prevention, preparedness, response, recovery, education, and enforcement in order to ensure that **people in Minnesota are safe**. These objectives are achieved through:

- A focus on saving lives
- Providing efficient and effective services
- Maintaining public trust
- Developing strong partnerships

DPS provides the administrative structure for nine diverse divisions focused on improving safety for all people in Minnesota. The agency also has four divisions that provide human resource, fiscal, internal affairs, and communication support. DPS, through its divisions, works in partnership with city, county, state, federal, and not-for-profit agencies to improve safety. We are funded through federal, state general fund, special revenue, trunk highway, and Highway User Tax Distribution funds.

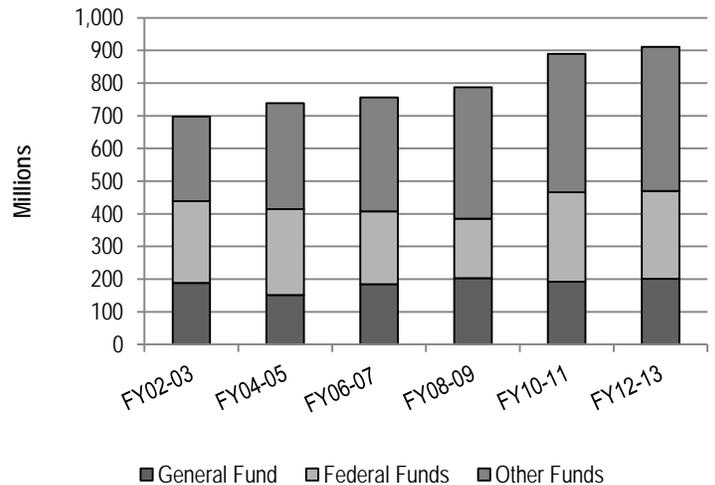
BUDGET

**Spending by Category
FY 13 Actual**



Source: SWIFT

Historical Spending



Source: Consolidated Fund Statement

For the FY 12-13 biennium, the Department of Public Safety was primarily financed through legislative appropriations from the general fund (\$201M), trunk highway fund (\$175M) and the highway user tax distribution fund (\$18M). Funding through the Federal Government was \$269M. In addition, special revenue funds collected mainly through user fees was \$247M.

STRATEGIES

We ensure that all people in Minnesota are safe by:

- Assisting in complex criminal investigations; providing full-service laboratory support to all law enforcement agencies; and providing training and criminal justice integration services to prevent and solve crimes.
- Providing services to prevent, prepare for, respond to and recover from natural and man-made disasters.
- Providing training, funding, and technical assistance to improve community safety and to assist crime victims.
- Provide training, investigation, inspection, regulation, data collection, and emergency response services to protect lives and property from fire and pipeline incidents.
- Enforcing the state's liquor and gambling laws to protect the public from illegal alcohol sales, illegal consumption, and illegal gambling.
- Providing funding, technical assistance, and research to prevent traffic deaths and serious injuries.
- Providing law enforcement services, education, and assistance to ensure the safe and efficient movement of traffic on Minnesota roads, the protection of the driving public, and the security of the Capitol Complex.
- Regulating motor vehicles, vehicle dealers, and licensed drivers to ensure that state and federal law are being implemented and followed.
- Providing funding and technical assistance to operate a state-of-the-art 911 system and the implementation of a state-wide interoperable communication system for emergency responders.
- Providing overall leadership, policy and direction to ensure the agency successfully meets its goals.

The Department of Public Safety's legal authority comes from [Minn. Statute 299A](https://www.revisor.mn.gov/statutes/?id=299A) (<https://www.revisor.mn.gov/statutes/?id=299A>).

Program: Admin and Related Services

<https://dps.gov.mn>

AT A GLANCE

- 70 staff serving 1,855 DPS employees (not including MN.IT employees)
- 43,040 payment vouchers processed
- 152 job classifications represented at DPS
- 4,018 SEMA4 personnel transactions
- 394 FMLA cases managed
- Conducted 59 employee misconduct investigations
- Responded to 21 reasonable accommodation requests

PURPOSE

The Department of Public Safety's Admin and Related Services provide leadership and support to all divisions within DPS to aid in ensuring that people are safe in Minnesota. We work in partnership with all DPS divisions to provide solutions in the areas of: human resource management, including internal affairs and affirmative action; fiscal responsibility and resource management; as well as department information dissemination and transparency. DPS Admin and Related services help guide the work of the 1,855 employees of the agency who serve nearly every person in Minnesota.

SERVICES PROVIDED

The Admin and Related Services provide support to all of DPS through the following services:

- Recruit, train, and retain top quality employees
- Ensure safe work environments, manage worker's compensation claims effectively, and provide professional development opportunities
- Manage all employee relations matters
- Administer all benefits to employees
- Investigate allegations of employee misconduct
- Ensure compliance with the Americans with Disabilities Act, including reasonable accommodation requests
- Tribal consultation coordination
- Provide communication and outreach to the public, media, stakeholders, and legislature in order to deliver life safety information, support transparency, and ensure compliance with the Data Practices Act
- Properly manage all accounting, purchasing, and payroll functions of the department

RESULTS

Type of Measure	Name of Measure	Previous	Current	Dates
Quantity	Workers' Compensation Annual Premium	\$1,302,566	\$1,009,177	2014 / 2015
Results	Time to hire	72.7 days	65.1 days	2013 / 2014
Results	Prompt payment of invoices	96.6%	97.3%	FY 13/FY 14
Quality	# of misconduct case investigations challenged to arbitration	0	1	2012/2013
Quality	# of discrimination charges filed with Human Rights or EEOC/# of charges sustained	4/0	5/0	2012/2013
Quality	# of charges of discrimination alleging failure to accommodate	1 (dismissed)	0	FY 13/FY 14

Program: State Patrol

Activity: Patrolling Highways

<https://dps.mn.gov/divisions/msp>

AT A GLANCE

- Workforce
 - 631 employees
- Over 612,000 enforcement contacts
- Over 25,000 crashes investigated
- Nearly 5,000 impaired driving arrests
- Over 17.5 million miles traveled by State Troopers
- Over 73,000 assists to the public
- Nearly 18,000 assists to local law enforcement
- Almost 49,500 driving complaints received from the motoring public

PURPOSE

The State Patrol enforces traffic and criminal laws on Minnesota's public highways and on state property. These law enforcement services provide for the safe and efficient movement of traffic and the protection of our citizens through enforcement, education, and assistance

SERVICES PROVIDED

Our primary role is the enforcement of laws regulating the use of Minnesota's highways with special emphasis on removing impaired drivers, encouraging seat belt use, ensuring safe speeds, and enforcing distracted driving laws. We work closely with our allied agencies to increase public safety in our state by providing law enforcement services.

In addition to traditional traffic law enforcement, troopers

- Investigate motor vehicle crashes
- Provide life-saving first aid at crash scenes
- Assist stranded motorists
- Educate the public on traffic safety issues
- Partner with stakeholders to increase traffic safety awareness
- Provide aviation law enforcement services
- Investigate motor vehicle title and dealer law crimes
- Assist local and federal law enforcement agencies

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Enforcement contacts with the public	649,034	612,057	2012-2013
Quantity	Number of impaired driving arrests	5,449	4,982	2012-2013
Quality	Number of sustained external complaints investigated by internal affairs as a result of enforcement contacts	1	0	2012-2013
Quality	Voluntary seat belt compliance	93.6%	94.8%	2012-2013
Results	Number of fatal crashes per 100 million vehicle miles traveled	.69	.68	2012-2013
Results	Percentage of fatal crashes involving alcohol	33%	30%	2012-2013

The State Patrol's legal authority comes from [Minn. Stat. 299D.01](https://www.revisor.mn.gov/statutes/?id=299D.01) (<https://www.revisor.mn.gov/statutes/?id=299D.01>).

Program: State Patrol
Activity: Commercial Vehicle Enforcement

<https://dps.mn.gov/divisions/msp/commercial-vehicles>

AT A GLANCE

- Workforce
 - 62 employees
- Over 36,000 commercial motor vehicle driver safety inspections
- Nearly 23,500 school bus safety inspections
- 2,927 reportable commercial motor vehicle crashes
- 2,382 commercial motor vehicle drivers placed out of service
- 5,852 commercial motor vehicles placed out of service
- Over 300 outreach presentations to the industry
- Almost 203,000 commercial motor vehicles weighed

PURPOSE

The State Patrol Commercial Vehicle Enforcement section exists to enforce laws regulating the operation and movement of commercial motor vehicles. The goal is to reduce the number of commercial vehicle crashes through enforcement and education as well as reduce damage to roadways caused by overweight vehicles.

SERVICES PROVIDED

We enforce state and federal laws regulating the size, weight, and operation of commercial motor vehicles.

- Staff six fixed site weigh stations to ensure compliance with roadway weight limits
- Provide mobile enforcement through random patrols and planned saturations
- Inspect school buses at fixed sites and saturations
- Provide training to other agencies and industry on safe commercial vehicle operation/maintenance
- Administer the Mandatory Inspection Program to prevent unsafe vehicles from being operated
- Enforce laws related to red-dyed fuel
- Provide industry and stakeholder education aimed at voluntary compliance

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of commercial motor vehicle and driver inspections*	40,353	36,168	2012-2013
Quantity	Number of school bus safety inspections	22,658	23,375	2012-2013
Quality	Vehicle out of service rates	17.14%	16.07%	2012-2013
Results	Percentage of commercial motor vehicle involved fatal crashes per 100 million vehicle miles traveled	.17	.10	2011-2012

*A staffing decline accounts for this reduction, but staffing is increasing in 2014.

Program: State Patrol
Activity: Capitol Complex Security

<https://dps.mn.gov/divisions/msp>

AT A GLANCE

- Workforce
 - 102 employees
- Over 71,000 environmental, fire, and security monitoring points
- Over 4,500 assists to the public
- Nearly 18,300 security checks completed
- Approximately 9,000 employees on the Capitol Complex
- Over 1 million visitors to the Capitol Complex
- Over 900 permitted special events on the Capitol Complex

PURPOSE

We provide for the safety and security of the entire State Capitol Complex as well as the protection of the Governor and Governor's residence.

SERVICES PROVIDED

In addition to an overall security presence, capitol security personnel:

- Patrol and provide fixed site security
- Protect the Governor, Governor's residence and other dignitaries
- Respond to alarms, medical calls, disturbances, and other police calls for service
- Provide parking enforcement for the orderly placement of vehicles
- Monitor 489 video cameras
- Issue and manage 9,700 access key cards

RESULTS

<i>Type o Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of environmental, fire, and security monitoring points	60,000	71,300	2012–2013
Quantity	Assists to the public	421	4,528	2011-2013
Quantity	Number of sworn Troopers assigned to the Capitol Complex	2	12*	2012-2013
Quality	Percentage of sustained external complaints investigated by internal affairs as a result of security contacts	0%	0%	2012-2013
Quality	Reported thefts of property or vehicle on the Capitol Complex	45	3	2010-2013
Quality	Reported robberies on the Capitol Complex	1	0	2010-2013

*By the end of 2014.

The State Patrol Capitol Complex Security's legal authority comes from [Minn. Statute 299E.01](https://www.revisor.mn.gov/statutes/?id=299E.01) (<https://www.revisor.mn.gov/statutes/?id=299E.01>).

Program: Driver and Vehicle Services (DVS)<https://dvs.dps.state.mn.us>**AT A GLANCE**

- Workforce
 - 518 staff members at 97 locations
- Revenue
 - Collected over one billion dollars
- Licensing and Registrations Processed
 - 1.3 million vehicle titles
 - 1.18 million vehicle registrations
 - 1.23 million license plates
 - 111,940 disability parking certificates
 - 4,140 auto dealers
 - 123,000 ID cards
- Testing and Inspections
 - Almost 560,000 driver's license knowledge and skill exams
 - Almost 1,600 dealer inspections
- Enforcement Related Activities
 - Suspended, canceled, revoked, disqualified, and reinstated driving privileges of over 33,000 drivers
 - Enrolled over 6,200 participants in the Ignition Interlock Program

PURPOSE

We maintain the integrity of Minnesota driver licenses (DL), the identification (ID) issuance process, the motor vehicle title issuance process, and the vehicle registration process in order to ensure accuracy and security, to prevent fraud, and to protect public safety. DVS ensures the proper collection of fees and taxes which support the state's transportation system and other state programs designed to protect the safety of the public.

VEHICLE SERVICES PROVIDED

- We collect revenue and perform audits to ensure the correct payment of taxes and fees which are used by the state to improve highway safety and roadway standards.
- We issue license plates which are produced to make roadways safer through improved accuracy, readability, and reflectivity.
- We issue certificates of title to provide evidence of ownership, mileage, and the existence of brands in order to protect consumers and financial institutions.
- We regulate 4,140 auto dealers and 175 deputy registrars and ensure that the correct payment of taxes and fees are received in order to protect consumers.
- We conduct audits of users of motor vehicle data to determine if access to restricted information meets statutory compliance.

DRIVER SERVICES PROVIDED

- We test driving knowledge and skills to measure the competence of driver educators and driver license applicants to protect the public's safety.
- We issue driver licenses after verification of identity and residency to ensure one driver, one license, and one driving record.
- We deny or withdraw driving privileges from those drivers who do not qualify or violate the law in order to keep unsafe drivers off the road.
- We conduct audits of users of driver's license data to determine if access meets statutory compliance.
- We regulate 127 DL Agents and ensure that the correct payment of fees is received in order to protect consumers.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Driver compliance transactions	32,604	33,276	FY 2013 - FY 2014
Quantity/Quality	Ignition Interlock Program participants/graduates from the Program	6,276 with 1,508 graduates	4,309 with 2,424 graduates	FY 2013 - FY 2014
Quantity	Driver testing: written, road, & commercial driver license	543,217	559,929	FY 2013 - FY 2014
Quantity	Self-service driver license transactions	2,433,179	2,892,729	FY 2013 - FY 2014
Quality	Driver license exam supervisor visits to driver license agents	250	250	FY 2013 - FY 2014
Quality	Audits of deputy registrars	23	93	FY 2013 - FY 2014
Quantity	Plates issued	1,157,200	1,233,003	FY 2013 - FY 2014
Quality	Vehicle inspections performed	21,332	19,342	FY 2013 - FY 2014
Quantity	Self-service motor vehicle transactions	1,089,962	1,113,934	FY 2013 - FY 2014
Quantity	Vehicle registrations issued	1,211,968	1,181,930	FY 2013 - FY2014
Quantity	Motor vehicle titles produced	1,448,348	1,311,987	FY 2013 - FY 2014
Quality	Audit requests completed regarding the access of driver license and motor vehicle data	300	1,263	FY 2013 - FY 2014
Quality	% of driver license cards issued within 17 days (turnaround time)	75 percent	83 percent	FY 2013 - FY 2014
Quality	% of titles issued within 30 days (turnaround time)	32 percent	92 percent	FY 2013 - FY 2014

Driver and Vehicle Services' legal authority comes from.

[Chapter 65B](https://revisor.mn.gov/statutes/?id=65B) (https://revisor.mn.gov/statutes/?id=65B) Automobile Insurance.

[Chapter 168](https://www.revisor.mn.gov/statutes/?id=168) (https://www.revisor.mn.gov/statutes/?id=168) Vehicle Registration, Taxation, Sale

[Chapter 168A](https://www.revisor.mn.gov/statutes/?id=168A) (https://www.revisor.mn.gov/statutes/?id=168A) Vehicle Titles

[Chapter 168B](https://www.revisor.mn.gov/statutes/?id=168B) (https://www.revisor.mn.gov/statutes/?id=168B) Abandoned Motor Vehicles

[Chapter 169](https://www.revisor.mn.gov/statutes/?id=169) (https://www.revisor.mn.gov/statutes/?id=169) Traffic Regulations

[Chapter 171](https://www.revisor.mn.gov/statutes/?id=171) (https://www.revisor.mn.gov/statutes/?id=171) Driver License and Training Schools

[Chapter 221](https://www.revisor.mn.gov/statutes/?id=221) (https://www.revisor.mn.gov/statutes/?id=221) Motor Carriers

Program: Office of Traffic Safety (OTS)<https://ots.dps.state.mn.us>**AT A GLANCE**

- Workforce
 - 20 employees
- Provide 165 grants to 300 local units of government and nonprofit agencies to improve motorists' behavior
- Provide expertise in critical traffic safety program areas
- Provide research analysis and program evaluation to determine traffic crash trends and emerging issues
- Administer the Motorcycle Safety and Child Seats for Needy Families programs supported by state special revenue funds
- Trunk highway fund appropriations are used for a required state match to secure federal grant funds
- Administer approximately \$16.5 million in grants from the National Highway Traffic Safety Administration

PURPOSE

We support programs to reduce traffic fatalities and serious injuries through increasing seat belt use, decreasing impaired driving, moderating speeds, and reducing distracted driving behavior. These programs serve Minnesota citizens, local units of government and nonprofit agencies. We also provide leadership to the Towards Zero Deaths (TZD) program in partnership with the Minnesota Department of Transportation and Minnesota Department of Health.

SERVICES PROVIDED

We provide funding and support public education and outreach, traffic enforcement, policy development, and community traffic safety programs. Our partners include the Minnesota State Patrol, Minnesota Department of Transportation, Minnesota Department of Health, Driver and Vehicle Services, Bureau of Criminal Apprehension, county and municipal governments and traffic safety advocate organizations.

We utilize:

- Research based, data-driven countermeasures targeting populations that are overrepresented in traffic crashes which includes high visibility enforcement coupled with public outreach and education
- Strong traffic safety laws such as primary seat belt, graduated driver's license, driver license sanctions and ignition interlock
- Strong partnerships with other state agencies and local stakeholders to address traffic safety in a collaborative effort statewide

Our staff serve as grant coordinators and key resource experts on impaired driving, teen drivers, motorcycle safety, occupant protection, child passenger safety, pedestrian and bicycle safety, distracted driving, older drivers, traffic records, and program evaluation.

Our researchers analyze Minnesota traffic crash data and identify traffic safety problem areas and crash trends, conduct program evaluation, develop the Minnesota Motor Vehicle Crash Facts and the Minnesota Impaired Driving Facts publications. We respond to crash data needs of the general public, the media, legislative members, the Governor's office, and all stakeholders. We also support Minnesota's participation in the Fatal Analysis Reporting System, a national database on fatal motor vehicle crashes.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Result	Traffic Fatalities	410	387	Five year averages 2008-2012 (previous) to 2013 (current).
Result	Unbelted Fatalities	129	94	Five year averages 2008-2012 (previous) to 2013 (current).
Result	Alcohol Related Fatalities	140	117	Five year averages 2008-2012 (previous) to 2013 (current).
Result	Distracted Related Fatalities	66	68	Five year averages 2008-2012 (previous) to 2013 (current).
Result	Speed Related Fatalities	91	76	Five year averages 2008-2012 (previous) to 2013 (current).
Result	Statewide Observational Seat Belt Survey	94.8%	94.7%	June 2013 –June 2014
Quantity	Number of Child Safety Seats distributed to needy families	1,900	1,600	2013 2014
Quality	Motorcycle Basic Rider Course student evaluations (course met their expectations)	6422-Yes 32-No	5411-Yes 22-No	2012 2013
Quality	Research Data Requests	2 days	2 days	2012 2013

[M.S. 169.10](https://www.revisor.mn.gov/statutes/?id=169.10) (https://www.revisor.mn.gov/statutes/?id=169.10) - Annual Crash Facts Publication.

[M.S.121A.36](https://www.revisor.mn.gov/statutes/?id=121A.36) (https://www.revisor.mn.gov/statutes/?id=121A.36) - Motorcycle Safety Education Program.

[M.S. 169.685 Subd. 7](https://www.revisor.mn.gov/statutes/?id=169.685) (https://www.revisor.mn.gov/statutes/?id=169.685) - The Minnesota child passenger restraint and education account

Program: Office of Pipeline Safety (OPS)

<https://ops.dps.mn.gov>

AT A GLANCE

- Workforce
 - 16 employees
- Inspection of interstate and intrastate pipelines
- 104 pipeline companies
- Over 65,000 miles of pipeline
- Education provided to over 2,700 utility operators and excavators throughout Minnesota in 2013
- Over 6,000 hours of inspection and operator training in 2013

PURPOSE

We ensure pipelines are safe and work statewide to prevent underground utility damage.

There are nearly 65,000 miles of natural gas and hazardous liquid pipelines in Minnesota. These pipelines run throughout the state, delivering natural gas and other petroleum products to homes, industry and businesses.

Our 16 employees protect lives and the environment through natural gas and hazardous liquid pipeline inspections, enforcement, accident and incident investigations, and education. We investigate and enforce state excavation laws.

SERVICES PROVIDED

Inspection program: We routinely review pipeline operator procedures, training, and records and observe practices and conditions in the field to ensure compliance with state and federal regulations. Inspections are conducted to ensure pipeline systems are operated in a safe manner.

In the event of a pipeline accident, we conduct investigations to ensure the pipeline operator followed proper procedures, maintained regulatory compliance and takes steps to prevent future recurrence.

Damage prevention program: We are the education and enforcement authority for the "Call Before You Dig" law. The law requires any individual or company to call the Gopher State One Call Center at least 48 hours before digging so that operators can be notified to mark underground utilities. Education activities throughout Minnesota aim to prevent excavation related damage to pipelines and other underground facilities.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of times a gas pipeline was damaged per 1,000 calls to have them located thru the One Call Center.	2.60 / 1,000	2.06 / 1,000	2012/2013
Quality	Number of significant pipeline incidents in Minnesota	4	6	2012/2013
Results	Number of fatalities at pipeline incidents in Minnesota	0	0	2012/2013

The following statutes grant authority to MNOPS to conduct the program noted above: Excavation Notice System in [Minn. Statute 216D](https://www.revisor.mn.gov/statutes/?id=216D) (<https://www.revisor.mn.gov/statutes/?id=216D>), Natural Gas Pipeline Safety in [Minn. Statute 299F.56](https://www.revisor.mn.gov/statutes/?id=299F.56) (<https://www.revisor.mn.gov/statutes/?id=299F.56>), the Office of Pipeline Safety Legal Authority in [Minn. Statute 299J](https://www.revisor.mn.gov/statutes/?id=299J) (<https://www.revisor.mn.gov/statutes/?id=299J>)

Program: Homeland Security and Emergency Management (HSEM)<https://dps.mn.gov/divisions/hsem>**AT A GLANCE**

- Workforce
 - 80 employees
- HSEM ensures the statutory requirement that every county and city has an emergency management program.
- During the last five years:
 - 11 federal disasters declared.
 - 84 of 87 counties declared at least once.
 - \$180 million was distributed in federal disaster aid.
- HSEM services provide emergency preparedness and homeland security across the state.
- New legislative initiatives:
 - School safety
 - Railway accident response

PURPOSE

HSEM helps Minnesota communities prevent, prepare for, respond to, and recover from natural and human caused disasters.

We build communities that can effectively respond to emergencies and have the ability to recover quickly from the effects of disaster.

We also strengthen homeland security by sharing information, providing resources, and planning to deal with the after-effects of a terrorist attack.

Our primary customers are county emergency management directors.

SERVICES PROVIDED

The program consists of three primary activities:

- Emergency Management Performance Grant (**EMPG**).
- Radiological Emergency Preparedness (**REP**).
- Emergency Planning and Community Right-to-Know Act (**EPCRA**).

EMPG ensures that state and counties have active and effective emergency management programs. The federal government provides 50% of the funding and requires a 50% nonfederal cost-share match. Key focus areas include:

- Preparing for all types of emergencies.
- Helping communities recover from disasters.
- Providing safe and secure schools.
- Responding to railway accidents involving oil and other hazardous materials.

REP assures the state is capable of protecting Minnesotans in the event of an incident or accident at our two nuclear power plants. Assessments from the utility company cover the costs.

EPCRA regulates facilities that use, store, or release hazardous materials. It informs communities of the hazardous materials in their jurisdiction, so they can develop effective emergency response plans. EPCRA is funded with a combination of general fund and environmental fund appropriations. It generates revenue from fees assessed on regulated facilities.

To make sure the **people in Minnesota are safe**, we:

- Educate individuals and families on how to be ready for an emergency.
- Support local emergency management programs.
- Keep the state emergency operations center ready for immediate use.
- Prepare state agencies to provide emergency support to local government.
- Conduct training, exercise, and professional certification programs.
- Work with FEMA to bring federal disaster assistance to the state.
- Support statewide emergency response teams.

We work closely with local emergency managers, first responder organizations (law enforcement, fire, and emergency medical services, etc.), professional associations, voluntary service organizations, functional needs specialists, private industry, citizen groups, state agencies, U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), tribal governments, and elected officials.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Results	Percentage of counties with certified county emergency management directors	76%	77%	2012 / 2014
Results	Percentage of state agencies with certified emergency preparedness coordinators	73%	87%	2012 / 2014
Results	Counties with approved and adopted hazard mitigation plan ¹	83%	61%	2012 / 2014
Quantity	Certification and professional development training hours	17,100	20,250	2012 / 2014
Quantity	Exercises conducted	117	266	2012 / 2014
Quality	Federally-evaluated REP exercise objectives met	89%	100%	2012 / 2014
Quantity	Facilities filing hazardous chemical inventories	6,524	6,672	2012 / 2014
Quantity	School safety center training hours	N/A ²	2,514	2014
Quantity	Rail route fire departments trained (of 190)	N/A ³	7	2014

¹ Hazard mitigation plans expire five years after adoption. Of the 34 counties without a current plan, 27 (31%) are being updated.

² 2013 Legislature created the Minnesota School Safety Center. Other performance measures are under development.

³ 2014 Legislature created requirement that each railroad offer training to each fire department along the route of unit oil trains.

[Minnesota Statutes, chapter 12](https://www.revisor.mn.gov/statutes/?id=12&view=chapter) (https://www.revisor.mn.gov/statutes/?id=12&view=chapter), creates the division and establishes its duties, including nuclear emergency response, disaster assistance, mutual aid agreements and specialized response teams.

[Minnesota Statutes, chapter 299K](https://www.revisor.mn.gov/statutes/?id=299K&view=chapter) (https://www.revisor.mn.gov/statutes/?id=299K&view=chapter), regulates planning for and responding to hazardous chemical emergencies, and authorizes enforcement of the federal Emergency Planning and Community Right to Know Act, United States Code, title 42, sections 11001 to 11046.

[Minnesota Statutes, section 115E.08](https://www.revisor.mn.gov/statutes/?id=115E&view=chapter%20-%20stat.115E.08) (https://www.revisor.mn.gov/statutes/?id=115E&view=chapter%20-%20stat.115E.08), subdivision 3b, defines duties related to railroad and pipeline safety (Laws of Minnesota, 2014 regular session, chapter 312, article 10).

Program: Bureau of Criminal Apprehension (BCA)

<https://bca.dps.mn.gov>

AT A GLANCE

- Workforce
 - 322 employees
- Approximately 1,700 Criminal Justice Agency partners
- Over 117,000 agent hours conducting criminal investigations
- 71 crime scenes processed
- Over 13,500 cases where evidence was examined
- 900,000 criminal justice agency computer queries per day
- Over 7,300 students received training
- Over 9,100 Minnesota Duty Officer Calls resulting in nearly 32,000 notifications to state agencies to respond

PURPOSE

The BCA prevents, investigates and solves crimes by working with our criminal justice partners. We contribute to our agency's mission by providing specialized services and expertise to assist Minnesota criminal justice agencies in finding, identifying and arresting criminals. We provide this support through statewide deployment of special agents, two crime laboratories, 32 criminal justice information systems and law enforcement training courses.

SERVICES PROVIDED

We have four divisions that work with criminal justice agencies to make Minnesota safe:

- **Investigations** Special agents provide specialized skills to assist local law enforcement agencies with death, narcotics, and missing person cases. We help with cases across city or county boundaries or during long-term criminal investigations. We manage predatory offender registrations, lead the Internet Crimes Against Children Task Force and provide law enforcement information sharing through the Minnesota Fusion Center.
- **Forensic Science Laboratories** The state's only full service accredited laboratories are operated by the BCA. The scientists perform analysis of physical evidence collected by law enforcement across the state. The Crime Scene Response team is a joint effort between the Laboratories and Investigations that gathers evidence at serious crime scenes throughout Minnesota. The test results help solve crimes, convict the guilty and exonerate the innocent.
- **Minnesota Justice Information Services** The division collects, manages and provides access to criminal justice information with a focus on sharing data electronically. We also provide connectivity to the Federal Bureau of Investigation and other states to gather data. We work to ensure that complete, timely and accurate information is available to make critical decisions during the criminal justice process.
- **Criminal Justice Training and Education** This section provides training and notification networks. The State Duty Officer/BCA Operations Center is the statewide point of contact for reporting and coordination of all state agency emergency response and is staffed 24/7.

Funding sources are the general, trunk highway and special revenue funds as well as federal funds and grants. To make sure **people in Minnesota are safe**, we:

- Assist local law enforcement with criminal cases that require skills and resources they do not have in their agency.
- Help local law enforcement collect evidence at crime scenes by sending special agents and scientists with specialized tools.
- Perform forensic analysis on crime scene evidence for all law enforcement agencies in the state.
- Provide access to multiple repositories that provide information to criminal justice professionals to use in evaluating cases.
- Train criminal justice professionals.
- Provide a 24 x 7 x 365 operation through the Minnesota Duty Officer program where public safety agencies can obtain state agency assistance during responses to hazardous situations.

We work closely with law enforcement, prosecutors, courts, probation agencies, corrections and their professional associations to provide exceptional leadership while building and implementing cutting edge programs and services for the protection and safety of all in Minnesota.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Agent hours conducting criminal investigations *2014 is an estimate, based on first 6 months	117,245	119,971*	2013/2014
Results	Percentage of predatory offenders in compliance with registration requirements	94.2%	93.4%	2012/2013
Quantity	Case backlog in the Forensic Science Laboratories	2,899	2,449	FY13/FY14
Quality	Turn-around time for processing cases in the Forensic Science Laboratories	47 days	47 days	FY13/FY14
Quantity	Daily number of computer transactions in support of criminal justice professionals	817,727	903,584	2013/2014
Quality	% of time that computer databases are accessible and available to criminal justice professionals	100%	99.9%	2013/2014
Quantity	Number of students in classes provided by Criminal Justice Training and Education	5,287	7,324	2013/2014

Bureau Activities [Minn. Stat. Ch 299C \(https://www.revisor.mn.gov/statutes/?id=299C\)](https://www.revisor.mn.gov/statutes/?id=299C)

Crime Alert Program: [Minn. Stat. Ch 299A. 61 \(https://www.revisor.mn.gov/statutes/?id=299A.61\)](https://www.revisor.mn.gov/statutes/?id=299A.61)

Program: State Fire Marshal (SFM)

<https://dps.mn.gov/sfm>

AT A GLANCE

- Workforce
 - 56 employees
- Fire arson investigators were called to nearly 400 fire scenes and provided 58 additional consultations. Ninety-five (95) cases were determined to be arson.
- Inspection teams completed over 3,400 initial and over 1,500 follow-up inspections.
- There were 44 fire deaths in 2013. Thirty-two (73%) were in residential property.
- Fire code specialists received over 1,700 requests for code interpretations.
- Shared Services Grants totaling \$200,000 assisted 33 fire departments.

PURPOSE

The State Fire Marshal protects lives and property by fostering a fire safe environment through fire prevention education, regulation, enforcement, investigation, data collection, and emergency response.

The program's primary customers include the general public, public schools, health care facilities, business and industry, construction contractors, hotels and motels, and day care and foster care facilities, with particular emphasis on the fire service and law enforcement communities.

SERVICES PROVIDED

The SFM program addresses key fire safety issues with the goal of preventing incidents which result in fire deaths, injuries, loss of property, and have a negative impact on the general public and economy of the state. We work closely with local fire service officials to increase fire prevention awareness by:

- Adopting and enforcing the State Fire Code
- Conducting fire safety inspections in regulated facilities
- Providing fire prevention training programs and materials
- Providing youth fire setter intervention programs
- Conducting fire / arson investigations
- Regulation of the fire protection industry
- Providing technical assistance to local fire authorities
- Analyzing Minnesota fire incident data
- Licensing explosive manufacturers
- Certifying public fireworks display operators
- Certifying cigarette manufacturers compliance with fire safety standards
- Responding to major fire emergencies and disasters
- Providing grants to study local shared fire services

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Fire safety violations cited by inspectors	10,654	9,970	2012 / 2013
Quantity	Fire / arson investigations conducted / Arson Cases	428 / 132	395 / 95	2012 / 2013
Result	Fire fatalities / Number residential	50 / 29	44 / 32	2012 / 2013
Quantity	Fire protection plan reviews / inspections conducted	473 / 869	400 / 742	2012 / 2013
Quantity	Number of fire departments / number reporting data	785 / 776	785 / 776	2012 / 2013
Quantity	Training Courses Provided / Student Contact Hours	14 / 6,650	16 / 4,914	2012 / 2103

[Minn. Statutes 299F.001](https://www.revisor.mn.gov/statutes/?id=299F.001) (<https://www.revisor.mn.gov/statutes/?id=299F.01>) through Minn. Statute 299F.859 provide the legal authority for SFMD programs and services

Program: Alcohol and Gambling Enforcement (AGE)

<https://dps.mn.gov/divisions/age>

AT A GLANCE

- Workforce
 - 19 full-time employees
- Alcohol and gambling is a \$7 billion industry
- There are 25,000 alcohol licenses issued
- There are 22,000 slot machines and 300 black jack tables
- Our budget allocation is \$2.1 million
- We collect \$3 million in alcohol and gambling license fees

PURPOSE

We protect and serve the public through regulation and enforcement of the state's liquor and gambling laws.

We provide stability and integrity in the alcoholic beverage and gaming industries.

SERVICES PROVIDED

- We provide oversight of two industries, alcohol and gambling:
 - Alcohol licensing staff and field agents
 - Issue, approve and monitor 25,000 liquor licenses
 - Register and maintain 50,000 alcohol beverage product labels
 - Perform routine and pre-license inspections and investigations
 - Provide Retail Alcohol Vendor Enforcement (RAVE) training
- Gambling agents:
 - Investigate criminal violations of the state's gambling laws
 - Monitor tribal compliance of the state-tribal compacts
 - Inspect blackjack and slot machines at 18 tribal casinos
 - License and regulate gambling manufacturers and distributors
 - Provide support services and investigative services to other state gaming agencies

For both industries we provide training, education and assistance to the industry, law enforcement and public.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of casino compliance checks/visits	46	61	2012/2013
Quantity	Number of slot machine and black jack inspections	89	160	2012/2013
Quantity	Local government and industry alcohol inquiries	523	761	2012/2013
Quantity	Premise inspections of new alcoholic beverage license applicants	765	843	2012/2013
Quantity	Liquor Investigations	1,312	1,402	2012/2013
Quantity	Alcohol Investigations resulting in civil penalties	44	55	2012/2013
Quality	Gambling Background Investigations completion time	265 days	70 days	2011/2013
Quality	Implemented alcohol product label approval notification system	no notice	Instant notice	2013/2014

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Results	Number of expired licensees - out of compliance	215	114	2013/2014

Liquor

The Department of Public Safety's liquor control authority comes from [MN Statute 340A](https://www.revisor.mn.gov/statutes/?id=340A)
 (https://www.revisor.mn.gov/statutes/?id=340A)

[Administrative Rule Chapter 7517 \(Liquor\)](https://www.revisor.mn.gov/rules/?id=7515): (https://www.revisor.mn.gov/rules/?id=7515)

Gambling

[MN Statute 3.9221 \(Indian Tribes\)](https://www.revisor.mn.gov/statutes/?id=3.9221): (https://www.revisor.mn.gov/statutes/?id=3.9221)

[MN Statute 349A \(Lottery\)](https://www.revisor.mn.gov/statutes/?id=349A) (https://www.revisor.mn.gov/statutes/?id=349A)

[MN Statute 240 \(Horse Racing\)](https://www.revisor.mn.gov/statutes/?id=240): (https://www.revisor.mn.gov/statutes/?id=240)

[MN Statute 299L \(Enforcement\)](https://www.revisor.mn.gov/statutes/?id=240): (https://www.revisor.mn.gov/statutes/?id=240)

[Administrative Rule Chapter 7570 \(Gambling Devices\)](https://www.revisor.mn.gov/rules/?id=7570): (https://www.revisor.mn.gov/rules/?id=7570)

Program: Office of Justice Programs (OJP)<https://ojp.dps.mn.gov>**AT A GLANCE**

- Workforce
 - 35 employees
- 400 grants provided to programs statewide
- Over 1,200 Crime Victim Justice Unit contacts
- Nearly 1,400 reparation claims processed
- Almost 400 professionals received training from OJP

PURPOSE

Our mission is to improve community safety and assist crime victims. We provide leadership and resources to reduce crime in Minnesota, improve the functioning of the criminal justice system, and assist crime victims. Our goal is to provide resources to the local level more efficiently through simplified processes, user- friendly systems, and improved technology. We provide constituents quality training, technical assistance, and best practices information.

SERVICES PROVIDED

We provide assistance to crime victims in three distinct program areas: Grants to local programs, crime victim reparations and crime victim justice. In addition, as part of our programs, we collect and analyze data, direct program evaluation and develop reports on a variety of criminal justice topics.

GRANTS MANAGEMENT

We provide grants to programs to improve personal and community safety and improve the criminal justice system including:

- Youth and community crime prevention and intervention; juvenile delinquency prevention, violent crime enforcement teams; safety and support services for victims of domestic violence, sexual assault, child abuse and general crime.
- Provides monitoring services and technical assistance to grantees to ensure appropriate expenditure of funds and optimal program outcomes.
- Provides training for crime victim service providers and juvenile and criminal justice practitioners to improve program services.

CRIME VICTIM REPARATIONS

- Reimburse costs incurred as a result of a violent crime to help victims recover their health and economic stability.

CRIME VICTIM JUSTICE UNIT

- Investigates violations of crime victim rights to ensure the fair and respectful treatment of victims and improve victim satisfaction.
- Trains criminal justice professionals on their statutory crime victim rights obligations.
- Provides victims with information about their rights and navigating the criminal justice system, to ensure victim participation in the process.
- Oversee the "Victim Information and Notification Everyday" (VINE, the statewide automated victim notification service).

RESEARCH & COMMUNICATION

- Provides criminal justice information to the public and practitioners and conducts and disseminates relevant juvenile and criminal justice research to improve safety outcomes.
- Assists criminal justice stakeholders in program evaluation to ensure effective public safety outcomes
- Provides criminal justice and crime victim professionals with opportunity for training in emerging and best practices

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	# of youth engaged in prevention/intervention programming statewide	10,000	10,932	Calendar 2012 & 2013
Quantity	# of youth serving programs funded by OJP	51	51	Calendar 2012 & 2013
Quality	% of trainees rating biennial crime and victimization conference as meeting their expectations	94%	Pending	2013 2014
Quantity	# of counties where crime victims received some level of service	87	87	FY 2013 & 14
Results	# of domestic violence victims provided emergency shelter and created a safety plan	9,784	10,310	Fed FY 9/12 Fed FY 9/13
Quantity	# of reparations claims received	1,490	1,376	FY 2013 FY 2014
Results	% of reparations claimants who rated services good to very good	98%	97%	FY 2013 FY 2014

Grants to local programs to aid youth intervention, operates under the authority provided to the Commissioner of the Minnesota Department of Public Safety, under [Minn. Statute 299A.73](https://www.revisor.mn.gov/statutes/?id=299A.73) (<https://www.revisor.mn.gov/statutes/?id=299A.73>) governing grants to youth intervention programs.

The Crime Victim Grants Unit operates under the authority provided to the Commissioner of the Minnesota Department of Public Safety, under [Minn. Statute 611A.32](https://www.revisor.mn.gov/statutes/?id=611A.32) (<https://www.revisor.mn.gov/statutes/?id=611A.32>), governing grants to battered women's programs.

The Crime Victims Reparations Board is governed by the Minnesota Crime Victims Reparations Act, [Minn. Statutes §§ 611A.51-611A.67](https://www.revisor.mn.gov/statutes/?id=611A.51-611A.67) (<https://www.revisor.mn.gov/statutes/?id=611A.51>).

The Crime Victim Justice Unit operates under the authority provided to the Commissioner of the Minnesota Department of Public Safety by the Crime Victim Oversight Act, [Minn. Statutes §§ 611A.72-74](https://www.revisor.mn.gov/statutes/?id=611A.72) (<https://www.revisor.mn.gov/statutes/?id=611A.72>, <https://www.revisor.mn.gov/statutes/?id=611A.73>, <https://www.revisor.mn.gov/statutes/?id=611A.74>).

Program: Emergency Communication Networks (ECN)

<https://ecn.dps.mn.gov>

AT A GLANCE

- Workforce
 - 12 employees
- Almost 83,000 ARMER radios used by emergency personnel
- 104 Public Safety Answering Points (PSAPs)
- 5 federal partners
- \$13.6 million annually to help support 911 dispatch centers
- \$4.4 million 2014 grant dollars provided to local units of government for equipment, training and exercises
- \$23 million annual bond payment for build-out of ARMER
- \$9.5 million annual maintenance on ARMER

PURPOSE

We fund and support interoperable public safety grade mission critical communication solutions that allow public safety 911 dispatchers, emergency services personnel, state, local and federal agencies to communicate easily with each other to provide immediate responses to all Minnesota citizens and visitors requesting emergency assistance.

SERVICES PROVIDED

Through the collection of a 911 fee assessed on each Minnesota wired, wireless and Voice over IP (VoIP) customer access line, as well as on all prepaid wireless services purchased at the retail level by Minnesota customers. We:

- Provide a state of the art voice and data communications backbone to 100% of Minnesota citizens and visitors requesting emergency assistance.
- Achieve 95% mobile radio coverage across all rural and metro counties, permitting emergency responders to communicate with every Public Safety Answering Points and with one another seamlessly, when responding to requests for emergency assistance.
- Provide grant dollars to local units of government to purchase necessary equipment needed to respond to requests for emergency assistance.
- Develop training applications to support regular comprehensive region-wide training and exercise drills for public safety 911 dispatchers and responders.
- Support the Statewide and Regional Emergency Communications Governance structure established to ensure all users have a voice in how Minnesota's interoperable public safety systems function through collaboratively developed and implemented standards.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	ARMER Backbone Construction	305 towers out of planned 324	311* towers out of planned 324	July 2013 to July 2014
Quantity	911 PSAPs migrated to Next Generation 911 (NG911) communications backbone	56 out of 104 PSAPs migrated	104 out of 104 migrated	July 2013 to July 2014
Quantity	Minnesota Counties migrated to ARMER	71 counties out of 87	80** out of 87	July 2013 to July 2014
Results	95% mobile coverage achieved			

*15 sites are pending deployment due to delays in land acquisition in difficult to reach bog or forest land. Some sites are on the air, supported on old or temporary towers. They are counted as operational but require construction and/or installation at the new tower sites before completing. Fifteen of these sites are under construction.

**80 counties will be migrated by end of 1Q 2015.

Emergency and Public Communications - [MN Statute 403](https://www.revisor.mn.gov/statutes/?id=403) (https://www.revisor.mn.gov/statutes/?id=403)
[Administrative Rules, Chapter 7580](https://www.revisor.mn.gov/rules/?id=7580) (https://www.revisor.mn.gov/rules/?id=7580)

Program: Minnesota Board of Firefighter Training and Education (MBFTE)<http://mn.gov/mbfte/>**AT A GLANCE**

- Funding for the activities of the MBFTE is allocated by the Legislature through money established in the Fire Safety Account.
- The MBFTE issues licensure to full-time firefighters (required) and volunteer/paid on-call firefighters (voluntary) in Minnesota. The Board reviews issues, renews and revokes licenses in accordance with M.S. 299N.
- A firefighter license is valid for three years from the date of issuance for a fee of \$75.00.
- Fees are deposited in the state treasury and are appropriated to the Board to pay costs incurred under the statute.

PURPOSE

Our mission is to standardize fire training by providing funding and by licensing firefighters in Minnesota. Board members are appointed by the Governor as specified by law.

We contribute to the statewide outcome of keeping people in Minnesota safe by promoting a higher level of fire training for all firefighters through funding and oversight on the quality of instructors and training curriculum. Our primary customers are the fire chiefs and the more than 20,600 firefighters of Minnesota, as well as local government officials.

SERVICES PROVIDED

The MBFTE was established by the Minnesota Legislature to:

- Review fire service training needs and make recommendations on training to fire service organizations;
- Establish standards for educational programs and qualifications for instruction;
- Establish standards for which reimbursement will be provided for firefighter training and education; and
- License firefighters.

Funding is provided on a reimbursement basis to fire departments that provide training programs to their firefighters as long as the training is listed as meeting national or state standards, and as long as the instructor has been approved by the board. Funding is also provided for training programs to fire service associations/groups to hold seminars, workshops, and conferences, which bring down the attendee's cost and allow for more firefighters to take advantage of specialized training.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of fire departments requesting reimbursement	469 (60%)	511 (65%)	FY 2013 – FY 2014
Quantity	Number of fire departments that have never requested reimbursement	117 (15%)	85 (10%)	FY2013 – FY2014
Results	Total number of firefighters trained through this program / % of firefighters trained statewide	11,725 (57%)	12,775 (62%)	FY2013 – FY2014

[Minnesota Statutes 299N.01 - 05](https://www.revisor.mn.gov/statutes/?id=299N.01) (<https://www.revisor.mn.gov/statutes/?id=299N.01>, <https://www.revisor.mn.gov/statutes/?id=299N.02>), <https://www.revisor.mn.gov/statutes/?id=299N.03>, <https://www.revisor.mn.gov/statutes/?id=299N.04>, <https://www.revisor.mn.gov/statutes/?id=299N.05>), establishes the legal authority for the Minnesota Board of Firefighter Training and Education for training reimbursements and licensure.