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2016-17 Biennial Budget – Capitol Area Architectural and Planning Board

Agency Profile – Capitol Area Architectural and Planning Board 1

<http://mn.gov/caapb>

AT A GLANCE

- Zoning jurisdiction, design review, and planning authority in a 60-block area around the Capitol Building.
- Three full-time staff and three professional advisors serve the Board, which meets six times a year.
- 12-member non-partisan Board appointed by Governor, City of Saint Paul, and Legislature, and chaired by the Lieutenant Governor.

PURPOSE

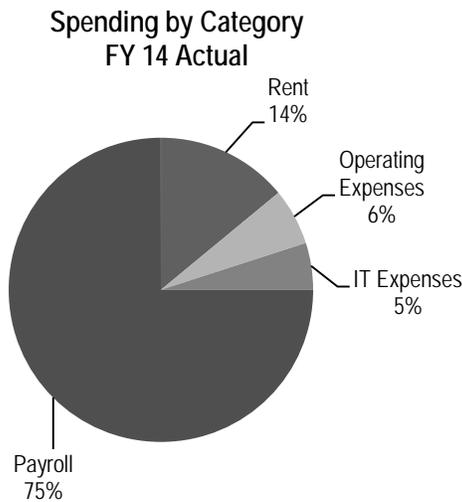
The Capitol Area Architectural and Planning Board (CAAPB) is a small state agency with responsibilities unique on a national level. Our mission is:

- To preserve and enhance the architectural integrity of the Capitol Building and area.
- To improve and protect open areas for public enjoyment.

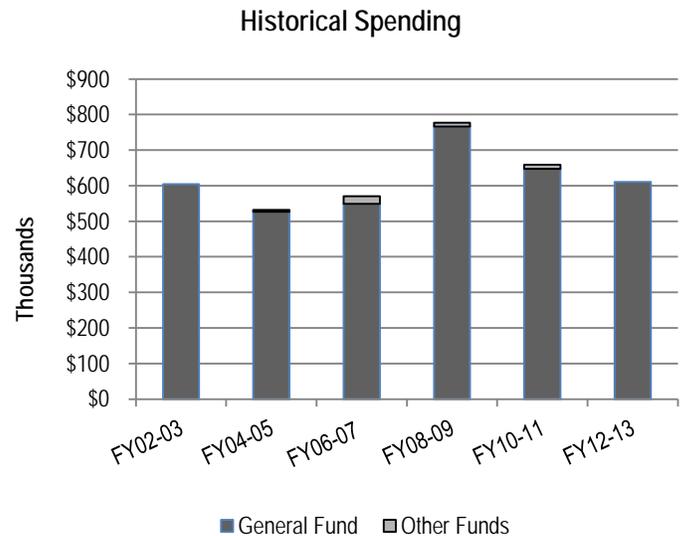
- To develop accessible approaches to the Capitol Area for pedestrians, roadways, and mass transit systems.
- To establish a framework for growth in keeping with the original Cass Gilbert design.

Our framework of operations is a comprehensive plan and codified zoning and design rules, developed with input from stakeholders and maintained by staff. We coordinate our responsibilities with other state agencies, the City of Saint Paul, neighborhood planning bodies, and private sector professionals. We contribute to the statewide outcome of: Efficient and accountable government services.

BUDGET



The CAAPB's operations are funded through the general fund appropriation.
 Source: SWIFT



The FY08-09 appropriation was increased to fund the required 10-year updating of our comprehensive plan and re-write of our zoning and design guidelines. Budgets between FY10-11 and FY12-13 reflect one FTE retiring.
 Source: Consolidated Fund Statement

STRATEGIES

Regulation:

- We act on requests for zoning permits or design review approvals for projects within the Capitol Area.
- We complete reviews and approvals of zoning requests within 60 days of request filing.
- A Saint Paul building permit is only issued after we have reviewed and approved zoning requests and issued a permit for projects within the Board's jurisdiction. If necessary, a Certificate of Design Compliance is also required, if changes occur at the city level.

Development and Planning:

- We provide project-specific guidelines for Capitol Area work and encourage post construction analysis.
- We have a development framework and maintenance standards for the Capitol mall and its memorials.
- We conduct open, fair, and timely competitions for state buildings and memorials in the Capitol Area;
- We provide open consultation and collaboration with other state agencies, the City of Saint Paul, immediate neighborhoods, and state and national communities.
- We initiate funding requests, promote design integrity, restoration, and maintenance of the Capitol Building in cooperation with the Department of Administration and the Minnesota Historical Society.

Policy – the CAAPB’s work is guided by the following:

- Rules Governing Zoning and Design for the MN State Capitol Area, 2009.
- 1998 Comprehensive Plan for the MN State Capitol Area, amended in 2009.
- Policy for Works of Art in the MN State Capitol, 1998.
- Policy for Commemorative Works in the MN State Capitol Area, 2012.
- Mall memorials only constructed if 20% of construction budget is set aside for future maintenance.

RESULTS

We are proud of our performance of the following measurable outcomes and successes over the past two years:

- Advocate with others in the Capitol Building’s need for restoration and successful funding.
- Designed and coordinated with the Metropolitan Council on three stations to support the successful launch of light rail transit, June 2014.
- Provided design guidelines for plan reviews of three new state parking ramps (one approved and currently in construction).
- Granted a zoning variance, developed design guidelines, and currently reviewing plans for a new legislative office building and parking ramp.
- Successful advocate for legislative funding of two new memorials on the Capitol mall.
- Participant in design review and value engineering of the state’s next military memorial on the lower Capitol mall.
- Active participant on the Capitol Preservation Commission.
- Coordinator on the statewide Design Team for community planning.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quality	Enforcing zoning regulations: Action within 60 days.	100% achieved.	100% achieved.	August, 2012 August, 2014
Quantity	Project design document review and commentary (buildings and memorials).	10	23	2006 and 2014
Quality	Timely management of new memorials (competition through construction).	6-10 years to complete.	4-5 years to complete.	2000 and 2014
Result	Maintain current comprehensive plan and zoning and design rules.	1998 and 2000	Adopted new in 2009.	1998 and 2009

The legal authority for the CAAPB is MN Statute 15B. (<https://www.revisor.mn.gov/statutes/?id=15B>).