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**AT A GLANCE**

- **Minnesota State Grant** program served 99,440 students and awarded \$161.42M in FY13.
- **Student Loan Program** provided \$60M in low interest loans to 9,416 students.
- **Work study** provided \$13.3M to 10,633 students
- **Child care grants** provided \$12.2M to 2,666 students
- **Indian Scholarships:** \$4.6M to 1290 students
- **MN GI bill:** \$1.6M to 1166 veterans pursuing higher education
- **Research** on postsecondary education, state student financial aid programs, and student financing issues.
- **Get Ready program:** college readiness program targeted primarily at low-income students, their families and those underrepresented in post-secondary education. Over 4,000 students served annually. Federal grant of \$3.1M/year.
- **Minnesota 529 College Savings Plan-** 60,715 accounts, \$1.16 billion in assets.
- **Consumer Protection** – Regulate 350 degree and non-degree granting institutions. Financial aid audits conducted on 160 private postsecondary institutions.

**PURPOSE**

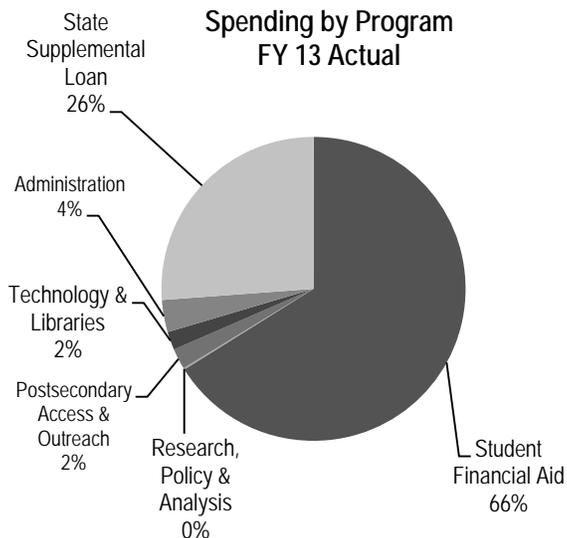
The mission of the Minnesota Office of Higher Education (OHE) is to advance the promise of higher education to all Minnesotans; and provide critical information to guide higher education decisions by families and policymakers. Our goals are to make postsecondary education accessible and affordable to all Minnesotans. Primary customers include students and their families. Our financial aid programs serve low to moderate income people. Our outreach programs target populations that are historically underrepresented in postsecondary education. We work closely with the legislature, postsecondary institutions, foundations and the federal government.

OHE contributes to these statewide outcomes:

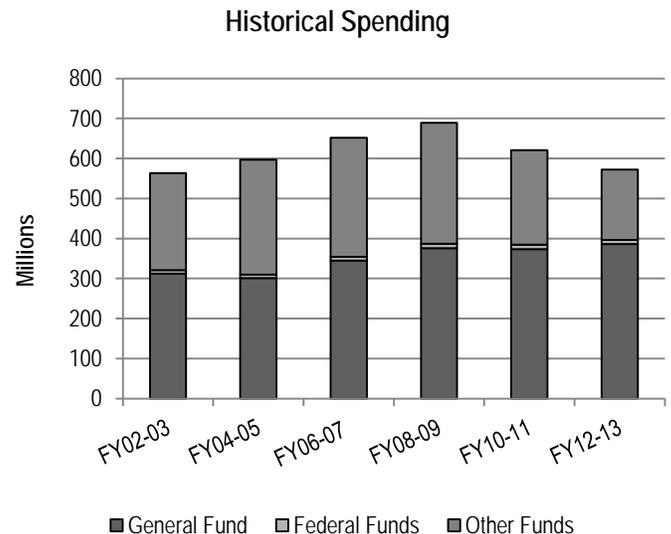
Minnesotans have the education and skills needed to achieve their goals; and

A thriving economy that encourages business growth and employment opportunities.

**BUDGET**



Source: Consolidated Fund Statement



Source: SWIFT

**STRATEGIES**

- **Financial aid administration:** OHE administers several financial aid programs, including the State Grant, Child Care Grants, Work Study, American Indian Scholarships, the GI bill and the SELF Loan Program. We work closely with approved

postsecondary institutions to manage and disburse funds to students, which allow them to enroll, persist and complete postsecondary education.

- **Policy and research activities:** We conduct original, independent research to provide lawmakers, educators and other policy leaders with objective information about postsecondary enrollment, finance, accountability and trends. We are the lead agency for the State Longitudinal Education Data System (SLEDS), which uses early childhood through postsecondary and workforce data to identify the most viable pathways for individuals to achieve successful outcomes in education and work. SLEDS data informs education and workforce policy and practice in Minnesota.
- **Consumer protection:** We register or license approximately 350 private non-profit and for-profit postsecondary institutions. In 2014, we added a Student Consumer Advocate position, created to provide support and information to students who have a dispute with their postsecondary institution and to identify best practices in postsecondary education.
- **Minnesota 529 College Savings Plan:** We work closely with financial services firm TIAA-CREF to administer a program allowing families to save for future postsecondary education expenses tax free.
- **Get Ready:** OHE operates a college readiness program funded by a \$3.1 M/yr. federal grant. Get Ready staff work in nine (9) school districts where more than 50% of students qualify for free or reduced lunches. The program targets low-income, first generation, and underrepresented populations in postsecondary education. Get Ready provides academic tutoring and advising, goal setting, and financial literacy information.

External factors affect OHE programs and work. Demands on the State Grant program can change from year to year based on tuition costs, enrollment, student choices, and the economy and job market. Minnesota's financial aid programs are designed to complement federal programs, so funding and policy at the federal level impact our programs. We work to maintain low administrative and overhead costs by partnering with postsecondary institutions to operate programs, and by contracting to manage the Minnesota College Savings Plan.

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M.S. 141.21 – 37 (<https://www.revisor.mn.gov/statutes/?id=141.21>) provides legal authority for OHE's licensing and registration services.

M.S.136A (<https://www.revisor.mn.gov/statutes/?id=136A>) provides legal authority for OHE's student financial aid services.

M.S. 136G.01-136G.14 (<https://www.revisor.mn.gov/statutes/?id=136G>) provides legal authority for the Minnesota College Savings Plan.

**Program: Student Financial Aid Services**[www.ohe.state.mn.us](http://www.ohe.state.mn.us)**AT A GLANCE**

- Provided a total of \$185.7 million in need-based financial assistance to 114,000 Minnesota students in FY2013
- Administered state financial aid programs with a total of 5.0 full-time employees.

**PURPOSE & CONTEXT**

Most Minnesotans need some form of postsecondary education. The Office of Higher Education's Student Financial Aid Services support the state's strategy to keep education affordable and accessible for all Minnesota residents. These programs support the Minnesota Dashboard's goals of:

- **A thriving economy that encourages business growth and employment opportunities**
- **Minnesotans have the education and skills needed to achieve their goals.**

State financial aid programs enable students to access and choose the postsecondary institution that best meets their educational needs, regardless of their financial circumstances.

**SERVICES PROVIDED**

The Student Financial Aid Services division administers several state-funded college financial aid programs that support students pursuing postsecondary education.

<i>Program</i>	<i>Year</i>	<i>Students</i>	<i>Expenditures</i>	<i>Description</i>
MN State Grant	FY2013	99,440	\$ 161 million	Need-based grant to MN residents attending MN colleges.
Interstate Tuition Reciprocity	FY2013	29,000	\$ 7.1 million	Waives non-resident tuition rates for MN residents attending public colleges in reciprocity states.
State Work Study	FY2013	10,633	\$ 14.5 million	Funds allocated to MN colleges to pay 75% of wages for student employment on or off campus.
Postsecondary Child Care Grant	FY2013	2,666	\$ 5.6 million	Need-based grants to student parents using child care services while attending college.
MN Indian Scholarship	FY2014	876	\$ 2.8 million	Need-based scholarships to MN resident students who have at least one-quarter American Indian ancestry.
MN GI Bill	FY2013	602	\$ 820,000	Financial assistance to eligible MN veterans and service members (including spouses/dependents of disable/deceased veterans) to attend college in MN.
United Family Practice & Hennepin County Medical Center	FY2014		\$ 1.0 million	Financial support for family practice training programs.
Tribal College Grants	FY2014		\$ 128,260	Direct financial support to tribal colleges in MN to support the cost of educating non-tribal members.
High School-to-College Developmental Transition Grant	FY2014		\$ 94,000	Matching grants to MN colleges offering summer bridge programs with developmental math and English.
Safety Officers Survivor's Grant	FY2013	8	\$ 63,000	Non-need-based college grants to survivors of MN public safety officers killed in the line of duty.
John R. Justice Student Loan Repayment	FY2014		\$ 55,000	Federal grant funds used for student loan repayment assistance to public defenders and prosecutors.

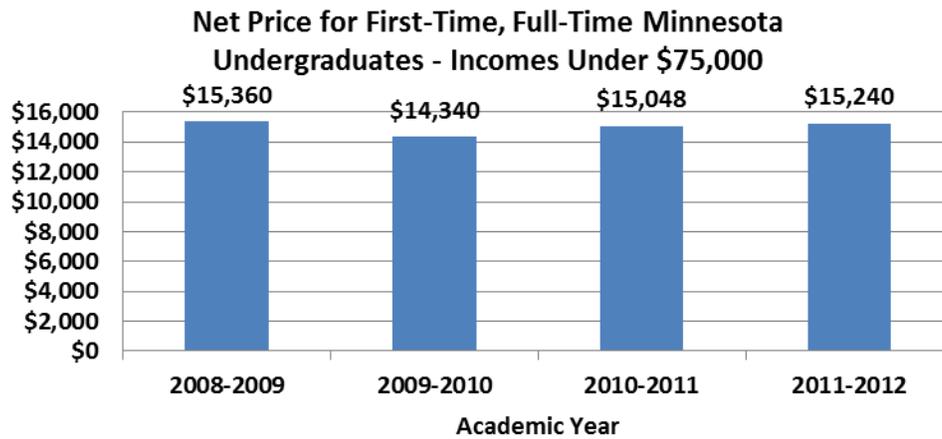
**RESULTS**

Student Financial Aid Services evaluates the outcomes of its strategies and services by determining their impact on student access to and choice of higher education institutions by:

1. Assessing the average net price students and families pay for postsecondary attendance and its relation to family income
2. Monitoring the median cumulative student loan debt of bachelor's degree completers at Minnesota four-year public and private campuses to determine if cumulative debt amounts are stable and monthly loan payments are reasonable
3. Tracking the percentage of students who take out student loans to attend college
4. Comparing the percentage of Minnesota State Grant recipients who attend the various sectors in Minnesota with nationwide averages to determine if the program continues to support student choice

### 1. Average Net Price in Minnesota

The State Grant program and the Federal Pell Grant program are important drivers of net price (gross price minus grants and scholarships) because they are the major form of grants for college students in Minnesota. Over the past four years, average net price has been relatively stable in Minnesota which is some indication that grants and scholarships are keeping pace with increasing college costs. For first-time, a full-time undergraduate with family incomes below \$75,000 at Minnesota postsecondary institutions, the average net price was \$15,420 during the 2011-2012 academic years.



2. Median Cumulative Student Debt &
3. Percentage of Students Borrowing in Minnesota

State financial aid programs help reduce the cumulative amount students must borrow to cover educational costs. Median student loan debt in Minnesota has been stable over the past four years. Students who graduated from Minnesota four-year public and private institutions had median student loan debt of \$27,300 in 2013 and associate degree recipients had a median student loan debt of \$19,251.

Reasonableness of future student loan payments is also an important measure, since some students may opt out of postsecondary education or attend less expensive institutions to avoid an unmanageable debt load. Monthly payments on Minnesota's median cumulative loan debt of \$27,300 for four-year degree completers would be approximately \$275. The corresponding payment amount for associate degree completers would be \$194. Neither amount exceeds the eight percent of gross starting salary, which is the Consumer Financial Protection Bureau's measure of an affordable loan payment.

The percentage of Minnesota four-year college graduates with student loans has also been stable over the past four years, with 70 percent of four-year graduates borrowing during 2013, and 71 percent of associate degree recipients.

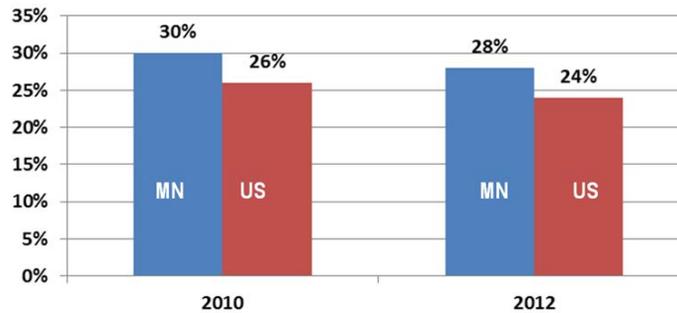
**Median Cumulative Student Loan Debt of Graduating Seniors from Minnesota Colleges**



#### 4. Enrollment at Private Postsecondary Education Institutions in Minnesota

Minnesota's undergraduate students continue to attend private institutions at a higher rate than the national average even though Minnesota has a slightly lower proportion of private postsecondary institutions (63.8 percent) than the nation (65 percent). This may indicate that state financial aid programs, which are available at both private and public institutions in the state, help reduce the financial barriers of enrolling in higher-priced institutions.

**Percentage of Students Attending Private Postsecondary Institutions**



#### Results Notes:

##### Measure 1

The data used to calculate this measure is gathered from the Student Financial Aid (Net Price) Survey by the US Department of Education's Integrated Postsecondary Education Data System (IPEDS). Data on average net price by type of educational institution is available at: <http://www.ohe.state.mn.us/mPg.cfm?pageID=2115>.

##### Measures 2 and 3

Source: Office of Higher Education, Cumulative Student Loan Debt in Minnesota. Median starting salary for 2011 graduates with bachelor's degrees in their second year of employment was provided by the MN Department of Employment and Economic Security.

##### Measure 4

National data were from the National Center for Education Statistics (NCES), Fall Enrollment at Postsecondary Institutions for 2010 and 2012. Minnesota data were from the Office of Higher Education's student enrollment database. For this measure, private postsecondary institutions included both non-profit and for-profit institutions

The following links are to statutes providing legal authority to the Office of Higher Education to administer state financial aid programs:  
<https://www.revisor.mn.gov/statutes/?id=136A.121> - Minnesota State Grant Program  
<https://www.revisor.mn.gov/statutes/?id=136A.08> - Interstate Tuition Reciprocity Program

<https://www.revisor.mn.gov/statutes/?id=136A.233> – Minnesota State Work Study Program  
<https://www.revisor.mn.gov/statutes/?id=136A.125> – Postsecondary Child Care Grant Program  
<https://www.revisor.mn.gov/statutes/?id=136A.126> – Minnesota Indian Scholarship Program  
<https://www.revisor.mn.gov/statutes/?id=197.791> – MN GI Bill Program  
<https://www.revisor.mn.gov/statutes/?id=136A.1796> – Tribal College Grant Program  
<https://www.revisor.mn.gov/statutes/?id=299A.45> – Safety Officers Survivor's Grant Program  
<https://www.revisor.mn.gov/statutes/?id=135A.61> – High School to College Developmental Transition Program

**Program: Student Educational Loan Fund (SELF)**[www.selfloan.state.mn.us](http://www.selfloan.state.mn.us)**AT A GLANCE**

- Since the program began in 1984 over \$2 billion has been lent out to students in no-fee, low-interest loans
- Over 80,000 SELF borrowers currently have loans through the program and owe \$625 million.
- Current interest rates:  
3.2% variable  
6.9% fixed
- 5 Full Time Employees

**PURPOSE & CONTEXT**

The Office of Higher Education offers the Student Educational Loan Fund (SELF) program to help finance postsecondary education with low-interest loans.

The SELF Loan is a source of long-term, low interest money to help students and families pay for college. The SELF program contributes to the agency's mission by providing money for students to get a college education. SELF Loans are not limited to people with certain income levels. A wide variety of people are able to use the loan as long as they meet minimum program requirements and have a co-signer.

**SERVICES PROVIDED**

The SELF program provides loans to students and families to help pay for college. The SELF Loan is available to Minnesota residents attending a participating college nationwide, or a Minnesota resident or nonresident attending a college in Minnesota. The program provides money to students to cover the cost of attending college beyond what is available through scholarship and grant money. Students can choose either a fixed or variable rate.

Current activities of the SELF program:

- In 2014, we expanded marketing of the program to promote the use of SELF loans over high interest private loans.
- We use various collection methods that result in the loans being repaid.

**RESULTS**

Quantity: Number of SELF Loans Awarded and total dollars disbursed

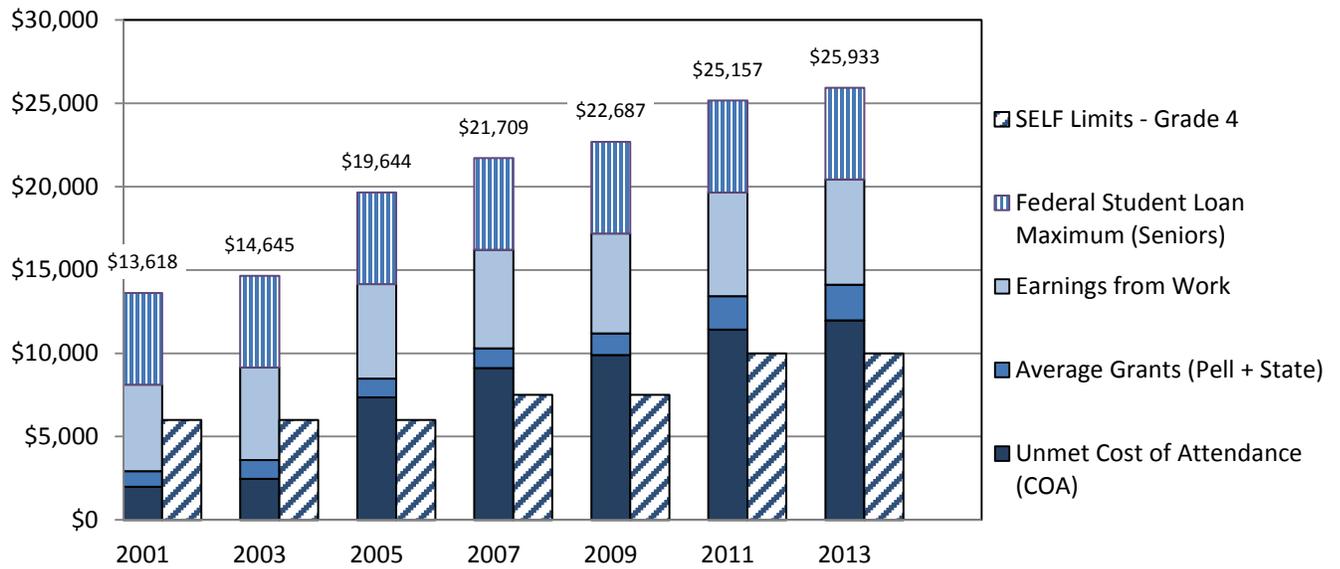
Source: Office of Higher Education

The number of loans and total dollars given to students has been decreasing since 2009. There are two primary reasons for the decrease:

- The federal government passed a law in 2008, which greatly restricts the ability of colleges to give students information about non-federal loans.
- The amount students can borrow through the SELF program is not keeping up with the cost of going to college. This means students borrow from private banks or other financial sources in order to get all the money they need from one place, even though it may cost them more in interest and fees.

Quality: The percentage of the cost of attendance eligible to be covered by SELF Loans

## SELF Loan Limits Compared to Cost of Attendance



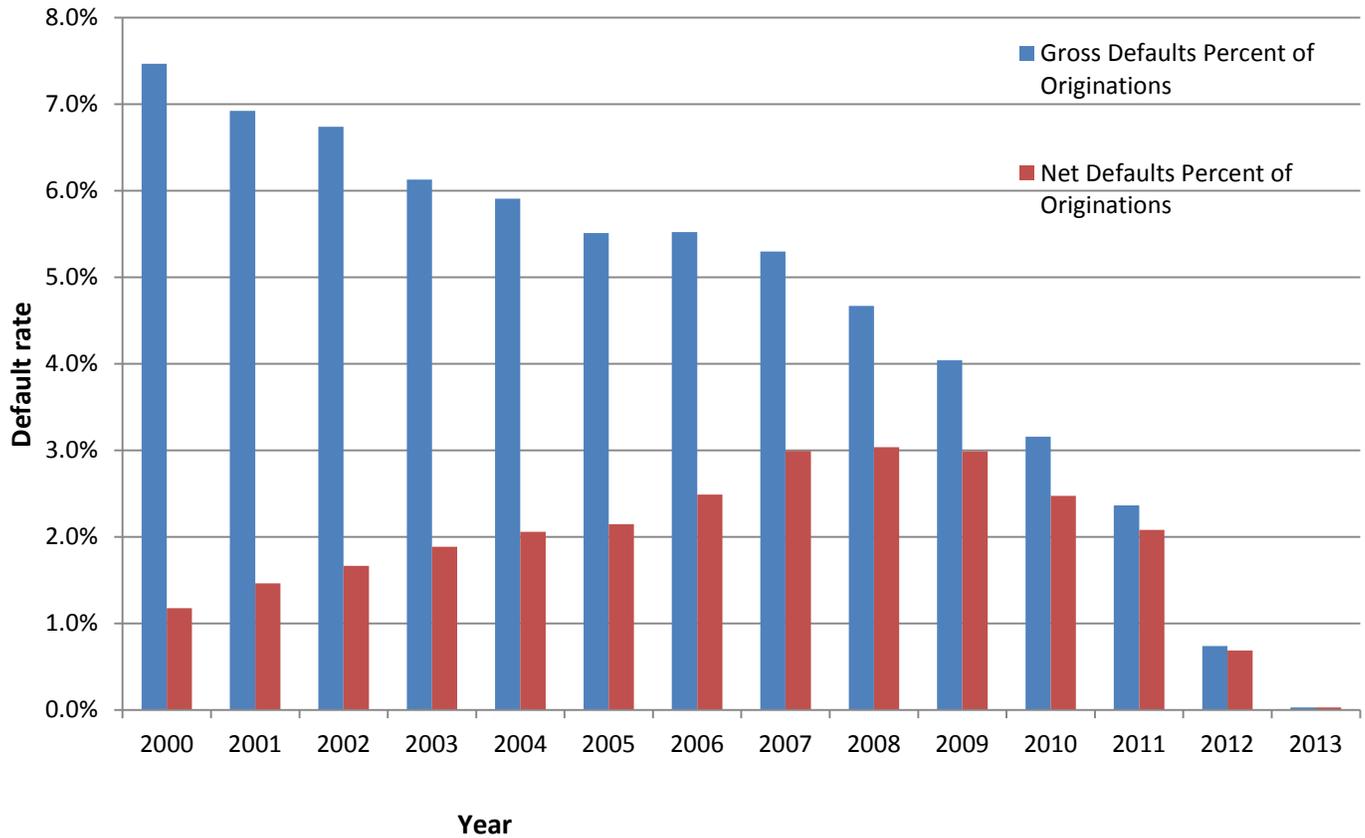
Source: Office of Higher Education and [find.org](http://find.org)

The amount the student can borrow through the SELF Loan program - \$10,000 per year for 4 year and graduate programs, and \$7,500 for all other programs – has not met the average cost of attendance since 2003.

Footnotes: We used the University of Minnesota as an example because it represents the mid-point in terms of cost between MnSCU and private colleges. For students attending MnSCU, the cost will likely be lower; for those attending privates, the cost will likely be higher. Earnings from work were based on students working 10 hours per week during the school year and 30 hours during the summer at \$10 per hour.

The chart above shows what the SELF Limits are for Grade Level 4, which is considered a senior in a 4-year program. There is a large gap between SELF loan limits and the actual cost of education.

## SELF Loan Program Default Rates as of 2013



Net default rates: The gross loan default amounts less post-default amounts recovered.

Source: Office of Higher Education

M.S. 136A.1701 (<https://www.revisor.mn.gov/statutes/?id=136A.1701>) provides the legal authority for the SELF program.

**Program:** Research, Policy, and Analysis[www.ohe.mn.us](http://www.ohe.mn.us)**AT A GLANCE**

- Provides research and analysis on postsecondary education for the Governor, the Minnesota Legislature, and the people of the State of Minnesota.
- 6 employees - 5 full-time permanent and 2 temporary half-time interns.

**PURPOSE & CONTEXT**

We provide credible, politically neutral, research based data, information and analysis on higher education.

**SERVICES PROVIDED**

1. We collect and analyze data about Minnesota higher education related to preparing for college, financing postsecondary education and student outcomes. We publish reports on the following four topics:

**System/market/institutional performance**

- Minnesota Measures is an annual survey of the status of postsecondary education in Minnesota. The report is used by policy makers, institutional leaders, as well as students and parents.
- We determine the outcomes we should use to gauge if institutional performance is at an acceptable level to participate in state financial aid programs.

**Financing of higher education (student & state)**

- Amount of financial aid awarded to postsecondary students.
- Data collected by the US Department of Education regarding educational cost and student loans.
- Net price of attending postsecondary education.
- Cumulative debt incurred while attending postsecondary education.

**Student outcomes:** OHE researches statewide outcomes related to postsecondary education including the percentage of Minnesotans with postsecondary degrees, students retained year to year at their school, transfers, graduation rates, types of degrees earned, cumulative student loan debt/student loan default rates and graduate employment.

**College preparation and access:** OHE analyzes the transition to higher education, including high school academic preparation, the number of students who need remedial education, the percentage of students who enroll in college, the cost of tuition and fees, Free Application for Financial Student Aid (FAFSA) completion rates and financial aid application rates.

2. We collaborate with other entities and agencies to broaden the data and information available to Minnesotans.

**Statewide Longitudinal Education Data System (SLEDS)** is a tool to connect existing data from pre-kindergarten through completion of postsecondary education and into the workforce. OHE is the lead agency on SLEDS. It is a partnership between the Office of Higher Education (OHE) and the Departments of Education (MDE) and Employment and Economic Development (DEED). By bridging existing data with other incoming data, a range of education programmatic and delivery questions can be answered to gauge the effectiveness of current programs and design targeted strategies to help students.

3. We conduct policy analyses to inform the planning and administration of Minnesota higher education programs (financial aid, outreach and institutional/student).
  - OHE projects Minnesota State Grant costs to guide planning, administering and budgeting for state financial aid.
  - OHE analyzes tuition reciprocity agreements between Minnesota and its neighboring states.
  - OHE analyzes programs and policies, and advises the Governor and legislators on policy options.

## RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of reports/products published annually	36	29	7/1/2013-6/30/2014
Quantity	Number of completed data requests	N/A*	21	7/1/2013-6/30/2014
Quality	Number of presentations/panels/testimonies provided by OHE staff	N/A*	48	7/1/2013-6/30/2014
Quantity	Number of web page hits/report downloads	N/A*	30,754	7/1/2013-6/30/2014
Quality	Number of external uses, citations, or quotes	38	22	7/1/2013-6/30/2014
Results	Number of collaborative projects, grant dollars brought in	2, \$0	4, \$100,000	7/1/2013-6/30/2014
Quantity	Number of fiscal notes completed	19	26	7/1/2013-6/30/2014

\*2014 is the first year these measures were collected

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2013 Session Laws, Chapter 99, Article 2

**Program: Access and Outreach**[www.getready.state.mn.us](http://www.getready.state.mn.us)**AT A GLANCE**

- **Get Ready Funding** – \$3.1M/yr. Federal grant, 28 FTEs
  - **Get Ready college awareness services** - 5,400 low income students received services by Get Ready staff in nine Title 1 schools.
  - **Get Ready Curriculum** - 6,800 additional low income students throughout Minnesota used the Get Ready early college awareness curriculum.
  - **Improving Teacher Quality Program (ITQP)** funded 15 projects at 40 school districts where 50% of students qualify for free or reduced lunch prices. ITQP provides competitive grants to accredited postsecondary schools and to non-profits for the purpose of professional developments for teachers.
- Intervention for College Attendance Program (ICAP)** – 3,477 students served.

**PURPOSE & CONTEXT**

The agency is charged in statute with reaching students in grades K-12 through adulthood with information about preparing and paying for college. OHE programs include Get Ready, the Improving Teacher Quality Program, and the Intervention for College Awareness Program.

The Get Ready/GEAR UP program, funded by a federal grant and an annual state appropriation of \$180,000, provides low income and under-represented students and their families with the opportunity to learn about and prepare for postsecondary education. Students directly served by Get Ready/GEAR UP attend schools with 80 to 90% free or reduced lunch. The goals of the Get Ready/GEAR UP program are graduation from high school and successful transition and completion of a postsecondary degree. : We are acting as the fiscal agent for a one-time appropriation of \$750,000 during FY2015. College Possible's missi.

**SERVICES PROVIDED**

**Get Ready** – Students from 6<sup>th</sup> to 12<sup>th</sup> grade receive curriculum on topics such as: goal setting, methods of funding a postsecondary education, types of careers and academic requirements to pursue such careers, the different types of postsecondary institutions, and what it means to be “college ready”. Other key services include: one-on-one advising around academics and motivation skills, group instruction to increase student motivation and self-regulation, tutoring in the areas of math or reading, career speakers and experiences, informational events for students and families on financial aid, assistance with Free Application for Financial Student Aid (FAFSA) completion and submission, and summer academic camp opportunities.

**Improving Teacher Quality Program (ITQP)** - ITQP provides competitive grants to accredited postsecondary schools and to non-profits for the purpose of professional development for teachers.

**Intervention for College Attendance Program (ICAP)** - grants are provided for pre-college and college services for:

- academic counseling, mentoring
- fostering and improving parental involvement in planning for and facilitating a college education
- services for students with English as a second language
- academic enrichment activities and tutoring
- career awareness and exploration
- orientation to college life
- assistance with high school course selection
- information about college admission requirements and financial aid counseling

**Minnesota Minority Education Partnership (MMEP)** - We act as the fiscal agent for an annual pass-through state appropriation of \$45,000 to help fund MMEP operations and activities. MMEP was founded to increase the success of students of color and American Indian students in Minnesota schools, colleges and universities.

**College Possible Twin Cities** on is to help capable low-income students become college graduates.

## RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>2010 -2011</i>	<i>2011-2012</i>	<i>2012-2013</i>
Result	Improving Teacher Quality Program: Average increase in participating teachers' learning from pre- to post- test.	Not available	16.8%	27%
Result	Intervention for College Attendance Program: Senior High School Graduation rate for participants	81% n=521	86% n=485	82% n=576
Result	Intervention for College Attendance Program: Percent of participants applying for college	83% n=422	75% n=417	92% n=472
Result	GET READY 12 <sup>th</sup> grade College Enrollment (4 year College)			36%*
Result	GET READY 12 <sup>th</sup> grade College Enrollment (2 year College)			24.5%*
Quantity	GET READY 12 <sup>th</sup> grade 12 <sup>th</sup> Grade FAFSA/Dream Act Completion			80% (n=297)*

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\*Above figures reflect only the 2012-13 numbers because of a major change in data collection that is part of a more rigorous and comprehensive data analysis system. As a result of these changes at the Federal level, prior data collected is not comparable to the current data.

## Program: Technology &amp; Libraries

<http://www.minitex.umn.edu/>

## AT A GLANCE

- Resource Sharing: 357,000 interlibrary loan requests for library patrons; filled 256,668 incoming requests; filled over 98,000 from U of MN collections; and electronic delivery of 78,000 articles.
- Over 647,000 unique visitors used *Minnesota Reflections* to find digital objects related to MN history and culture
- Minnesota Library Access Center (MLAC) circulates 18,500 volumes a year
- 7,000 library staff and patrons trained at workshops, webinars, and conferences

## PURPOSE &amp; CONTEXT

The mission of Minitex, MnLINK Gateway, and Electronic Library of Minnesota (ELM) is to provide statewide support functions to assist academic, public, state government, school and special libraries.

Minitex is an information and resource sharing program of the Minnesota Office of Higher Education (OHE) and the University of Minnesota Twin Cities Libraries (UMN). We leverage the resources of over 900 participating institutions to provide direct benefits to students, educators, library staff, and the general public. We reduce costs for local libraries.

We provide access to information and educational resources throughout Greater Minnesota leveling the playing field for those without access to libraries.

The Minnesota Office of Higher Education (OHE) receives an annual pass-through appropriation of \$5,905,000 for Minitex, which is managed by the University of Minnesota.

## SERVICES PROVIDED

- The Electronic Library for Minnesota (ELM) is an electronic collection of research and information databases that Minnesotans can access 24/7. Schools and libraries can directly link to ELM at no additional charge .
- MnLINK Gateway, the online interlibrary loan portal for libraries across the region, provides 24/7 access to request books, articles, media and other resources (physical and electronic). MnLINK provides overnight delivery of physical materials to libraries, including physical and electronic delivery to the University of Minnesota's library collections
- Over 200,000 items from Minnesota's history and culture are findable and preserved through *Minnesota Reflections*. We help 160 libraries, museums, historical societies, and other Minnesota organizations digitize their collections and host them online through *Minnesota Reflection*, and through the Digital Public Library of America (DPLA).
- [MnKnows.org](http://MnKnows.org) is the portal Minnesotans can use to access multiple, high quality, online information services.
- Online references help students and professors to locate educational materials through AskMN.
- We negotiate group discounts for online databases, information resources, library supplies, and training opportunities.
- We provide professional education opportunities for library staff and public users, including help with Minnesota History Day and Science, Technology, Engineering and Mathematics (STEM) projects.
- Minnesota Library Access Center (MLAC), long-term underground storage facility, makes 1.5 million volumes from 21 libraries available upon request
- Contract cataloging service to help libraries create bibliographic information for local holdings of books and other library materials. Our staff consults on a wide range of standards and best practices. We also have a reciprocity agreement to share library materials with Wisconsin.

## RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Requests created by MN residents using the MnLINK Gateway	501,878	507,387	2013 & 2014
Quantity	Overall Resource Sharing requests between libraries	255,174	256,668	2013 & 2014
Quantity	Reference questions answered online	4,729	27,500	2009 & 2014
Quantity	MN resident searches of ELM	17,700,000	50,800,000	2010 & 2014
Quantity	MN resident downloads of full-text information from ELM	8,800,000	20,100,000	2011 & 2014

\*\*All numbers are from data tracking systems that the U contracts for, including Online Computer Library Center (MnLINK Gateway numbers). In the case of electronic delivery the data comes from internal logs. For overall Resource Sharing numbers: Software programs including Ex Libris Aleph, Agent ILL, OCLC WorldShare and VDX.

**Program: OHE Administration**

School Licensure & Registration [www.ohe.state.mn.us/mPg.cfm?pageID=197](http://www.ohe.state.mn.us/mPg.cfm?pageID=197)

Financial Reports [www.ohe.state.mn.us/investors/financialStatements.cfm](http://www.ohe.state.mn.us/investors/financialStatements.cfm)

Publications [www.ohe.state.mn.us/sPages/pubsGR.cfm](http://www.ohe.state.mn.us/sPages/pubsGR.cfm)

**AT A GLANCE**

- Support the operation of seven financial aid programs
- Provide leadership, supervision and support functions for 65 staff.
- Provide information through websites and publications on higher education and college planning.
- 359 higher education providers are currently registered or licensed to operate in Minnesota.

**PURPOSE & CONTEXT**

Administrative services provide management, leadership and administrative support to support the agency's mission to advance the promise of higher education to all Minnesotans and provide critical information to make higher education decisions.

Primary customers include: students, colleges, the Governor's Office, legislators, other state agencies, vendors, media and our internal staff.

**STRATEGIES**

- The Commissioner advises the governor on higher education policy and works closely with the legislature to develop postsecondary education policies. The Deputy Commissioner oversees our day-to-day operations.
- Financial Services provides accounting, auditing, budgeting, and purchasing services as well as revenue bond management.
- Regulatory Services protects consumers by licensing and registering private degree and non-degree institutions to:
  - Ensure that schools operating in MN, or providing education to Minnesotans, meet quality standards.
  - Monitor school compliance to MN statutes and degree standards.
  - Provide information and assist students to resolve disputes with schools.
  - Our Student Consumer Advocate responds to consumer complaints. Complaints are accepted, reviewed and investigated.
  - When necessary our office will assist a school with revision of programs, or the closing of an entire school.
- Human Resources ensures that we have qualified staff to operate programs and provide services.
- Communications and Outreach conveys information through web sites, publications, presentations, social media, and responds to media requests.
- The Midwest Higher Education Compact (MHEC) is a statutorily-created interstate compact whose core functions are cost savings, student access and success, policy research and analysis. They operate the State Authorization Reciprocity Agreement (SARA) for institutions offering online instruction. We receive an annual appropriation of \$95,000 for payment of membership dues to the MHEC.

## RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Results	No material findings in Certified Audited Financial Statements –Meeting accounting standards	100%	100%	2009 & 2013
Result	Number of paper publications printed instead of utilized online.	304,500	185,000	2011 & 2014
Quantity	Total audits and reviews of postsecondary institutions	64	71	2011 & 2014
Quantity	Total number of Private and Out-of-State Public Postsecondary Education Schools Registered Annually	110	222	2012 & 2014
Quantity	Total Number of Private Career Schools Licensed	115	137	2012 & 2014

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Minnesota Statute 136A.01 provides the legal authority for OHE's Administration Services  
<https://www.revisor.mn.gov/statutes/?id=136A.01>

Minnesota Statutes Chapter 141 – Minnesota Private Career School Act provides the legal authority for the Licensure of non-degree-granting private career schools in Minnesota.

Minnesota Statutes 136A.61 to 136A.71 – Minnesota Private and Out-of-State Public Postsecondary Education Act provides the legal authority for the registration of private degree granting institutions in Minnesota, out-of-state private institutions and out-of-state public institutions that provide classes, programs or degrees to Minnesota residents. This includes programs offered by distance education/online institutions.