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2016-17 Biennial Budget – Cosmetologist Examiners, Board of

Agency Profile – Cosmetologist Examiners, Board of 1

<http://mn.gov/health-licensing-boards/cosmetologist-examiners/>

AT A GLANCE

FY 2013 Credentialing and Licensing

- 3,080 credentialed & licensed with 15 business days
- 40,142 Total Licensees

FY 2013 Inspections

- 1771 Salons and Schools Inspected

FY 2013 Complaint Resolutions

- 208 Complaints Received
- 277 Complaints Investigated and Closed

PURPOSE

We credential, license, inspect, discipline, and educate on the necessity to practice safe cosmetology services to safeguard the public and licensees.

Our mission is to constantly strive to serve and care for our licensees, applicants, and the public by being committed to public protection, superior service, excellence, and continuous improvement.

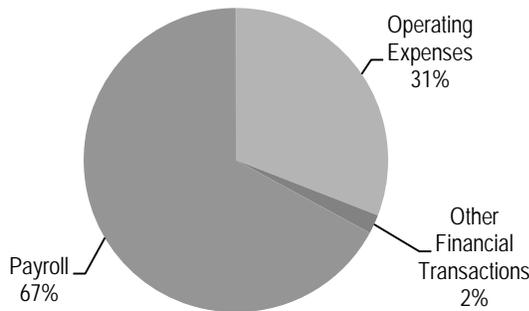
The Board of Cosmetologist Examiners contributes to the following statewide outcomes:

People in Minnesota are Safe by licensing those competent to provide safe services to avoid injury and disease, performing regular inspections to ensure compliance with safety standards, and utilizing technology to provide immediate education.

Efficient and Accountable Government Services are supported by evaluating applicant credentials, issuing and renewing qualified applicants, and responding to our licensees and the public all within timely manner.

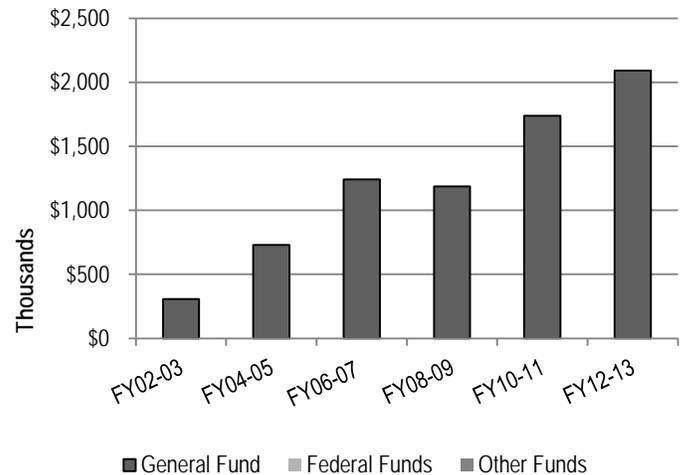
BUDGET

**Spending by Category
FY 13 Actual**



Source: SWIFT

Historical Spending



Source: Consolidated Fund Statement

We deposit all fees collected into the general fund and receive a direct appropriation from the general fund to cover operational expenses.

STRATEGIES

We keep people safe in Minnesota safe by:

- Only issuing licenses to those applicants qualified.
- Field inspections are routinely completed to ensure safety standards are being met.
- Continuously educating our licensees of new standards and how to resolve deficiencies through field inspections, electronic communications, and face-to-face outreach.

- Reach voluntary resolution of violations and offer remedial education when necessary to ensure licensing and safety standards are being met.
- Constantly reviewing all laws and rules we are empowered to enforce to create simplified processes that are current and adhered to all while meeting national standards.
- Issuing immediate corrective orders for severe threats of harm to the public.

We contribute to providing efficient and accountable government services by:

- Credentialing and issuing licenses to those qualified within 15 business days.
- Readily responding to email and telephone inquiries, generally within 24 hours.
- Providing on-the spot educational materials in conjunction with inspections to create immediate awareness.
- Instant license account management and real-time online license lookup to provide transparency to licensees and the public.

RESULTS

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Completed Inspections	1,771*	2,199*	FY13; FY14
Quality	Recidivism Rate (Re-Offend) Rate of Signed Consent Orders ¹	0.46%	0.42%	FY13; FY14
Quality	MN Rule 2015 and 2010 Rewrite Initiative ²	28	84	FY13; FY14
Quality	Voluntary Resolution of Settlement Agreement ³	92%	89%	FY13; FY14
Quantity	Safety and Sanitation Education Materials Provided to Licensees with Inspection Reports ⁴	2	7	FY13; FY14
Source: GLSuite - Government Licensing Database				
*The Board has had periodic vacancies in inspector positions that resulted in fewer inspections totals.				

Minnesota Statute and Administrative Rules Governing Cosmetology:

Minnesota Statute 155A

<https://www.revisor.leg.state.mn.us/statutes/?id=155A>

Minnesota Rule Chapter 2105

<https://www.revisor.leg.state.mn.us/rules/?id=2105>

Minnesota Rule Chapter 2110

<https://www.revisor.leg.state.mn.us/rules/?id=2110>

¹ We consider this a quality measure as it speaks to the individual education provided on how to remedy violations and encourage continued compliance.

² We are undergoing major rule revisions to eliminate unneeded, outdated language and to implement plain language rules that reflect current credentialing and infection control standards.

³ We offer a simplified settlement agreement process for licensees that have been cited by the Board for serious violations. This condensed process is done only if the licensee is willing and agrees. This process has been extremely beneficial and for both the licensees and the Board and significantly reduces the amount of time by several months to reach the settlement agreement.

⁴ We provide a variety of immediate educational material for licensees and the public to further educate themselves on current infections standards, diseases, and continued compliance with cosmetology regulatory rules. This gives licensees documents in a plain language format that can be posted in their salon to educate the public and licensees.