

Table of Contents

2016-17 Governor's Budget - Behavioral Health and Therapy, Board of

Agency Profile - Behavioral Health and Therapy, Board of.....	1
Expenditures Overview.....	3
Financing by Fund.....	4
Change Item: Operating Adjustment.....	5

AT A GLANCE

Licensing Services-FY 2013

- 3,698 licenses and temporary permits
- 648 new licenses and temporary permits issued
- 703 new license and temporary permit applications received
- 2,101 licenses and temporary permits renewed

Complaint Services-FY 2013

- 110 new complaints received
- 141 complaints closed
- 9 disciplinary actions taken

Staff

- 5.0 full time equivalent employees

PURPOSE

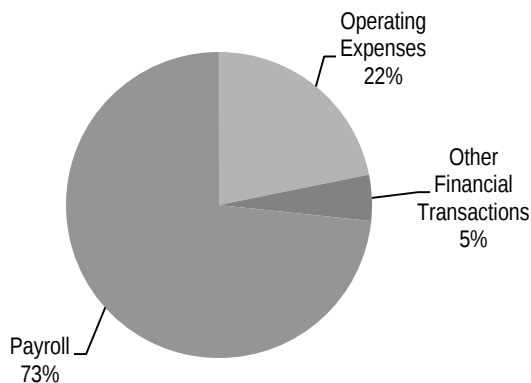
The Board of Behavioral Health and Therapy exists to regulate the practices of alcohol and drug counseling and professional counseling in the State of Minnesota. Regulation of these professions is necessary to protect the health, safety and welfare of the public when they receive mental health and chemical health counseling services. The Board carries out its mission through effective licensure and enforcement of statutes and rules that ensure a standard of competent and ethical practice.

The Board supports the following statewide outcome:

- **People in Minnesota are safe**
- **All Minnesotans have optimal health**
- **Efficient and accountable government services**

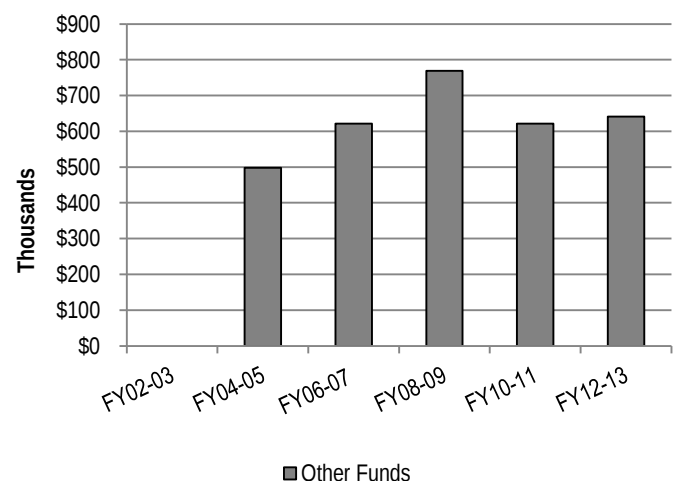
BUDGET

**Spending by Category
FY 13 Actual**



Source: SWIFT

Historical Spending



Source: Consolidated Fund Statement

The Board's activities are funded primarily by collecting license application fees and license renewal fees. The Board is responsible for collecting sufficient revenue to cover both direct and indirect expenditures. The fees the Board collects are deposited as non-dedicated revenue into the state government special revenue fund. From this fund, the Board receives a direct appropriation to pay for agency activities such as staff salaries, rent, office supplies and equipment, costs related to disciplinary/contested cases, and other operating expenditures.

STRATEGIES

The Board of Behavioral Health and Therapy promotes and protects the health and safety of the citizens of Minnesota, accomplishes its public protection mission, and contributes to statewide outcomes by:

- Setting educational, supervision, and examination requirements for initial licensure as a licensed professional counselor (LPC), licensed professional clinical counselor (LPCC), or licensed alcohol and drug counselor (LADC);
- Issuing the LADC license or permit, LPC license, or LPCC license to practice only to qualified individuals;
- Setting the requirements for renewal of a license or permit and administering the renewal process;
- Setting standards of ethical practice;
- Responding to inquiries, complaints and reports regarding applicants and licensees;
- Investigating complaints of alleged violations of statutes and rules, holding educational and disciplinary conferences with licensees and applicants, taking disciplinary or corrective action when appropriate against practitioners who fail to meet minimum standards of practice, and reporting public actions to national databanks;
- Maintaining a website that provides information to the public about complaints and discipline, including a list of disciplinary and corrective actions taken by the Board;
- Offering online services from the Board's website, including license verification and links to the full text of public disciplinary orders the Board has adopted against licensed professionals;
- Approving continuing education activities; and
- Providing information about licensure requirements and standards of practice to applicants, licensees, and other interested parties.

RESULTS

The information included below was generated using the Board's licensure and regulatory database. The information demonstrates a stable trend in the Board's activities and an increase in efficiency in processing license renewals.

<i>Type of Measure</i>	<i>Name of Measure</i>	<i>Previous</i>	<i>Current</i>	<i>Dates</i>
Quantity	Number of licenses issued	656	648	FY 2012 & FY 2013
Quality	Percent of licensees renewing their licenses online	55%	63%	FY 2012 & FY 2013
Quantity	Number of disciplinary actions taken	10	9	FY 2012 & FY 2013

The Board's activities are governed by Minnesota Statutes sections 148B.50 to 148B.593 and Minnesota Rules chapter 2150 (professional counseling and professional clinical counseling), Minnesota Statutes chapter 148F and Minnesota Rules chapter 4747 (alcohol and drug counseling), and Minnesota Statutes chapter 214. <https://www.revisor.leg.state.mn.us/statutes/> and <https://www.revisor.leg.state.mn.us/rules/>

Expenditures By Fund

	Actual		Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY12	FY13	FY14	FY15	FY16	FY17	FY16	FY17
1201 - Health Related Boards	270	371	373	586	473	473	480	486
Total	270	371	373	586	473	473	480	486
Biennial Change				318		(13)		7
Biennial % Change				50		(1)		1
Governor's Change from Base								20
Governor's % Change from Base								2

Expenditures by Program

Program: Behavioral Health & Therapy	270	371	373	586	473	473	480	486
Total	270	371	373	586	473	473	480	486

Expenditures by Category

Compensation	217	272	307	374	379	383	382	386
Operating Expenses	52	81	65	213	94	90	98	100
Other Financial Transactions		18						
Total	270	371	373	586	473	473	480	486

Full-Time Equivalents

3.0	3.9	4.1	4.1	4.2	4.2	4.2	4.2
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(Dollars in Thousands)

1201 - Health Related Boards

	Actual		Actual	Estimate	Forecast Base		Governor's Recommendation	
	FY12	FY 13	FY 14	FY15	FY16	FY17	FY16	FY17
Balance Forward In		148		98				
Direct Appropriation	414	428	471	488	473	473	480	486
Open Appropriation	0	0	0	0	0	0	0	0
Cancellations		205						
Expenditures	270	371	373	586	473	473	480	486
Balance Forward Out	144		98					
<i>Biennial Change in Expenditures</i>				318		(13)		7
<i>Biennial % Change in Expenditures</i>				50		(1)		1
<i>Gov's Exp Change from Base</i>								20
<i>Gov's Exp % Change from Base</i>								2
FTEs	3.0	3.9	4.1	4.1	4.2	4.2	4.2	4.2

Behavioral Health and Therapy, Board of

FY16-17 Biennial Budget Change Item

Change Item Title: Operating Adjustment

Fiscal Impact (\$000s)	FY 2016	FY 2017	FY 2018	FY 2019
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Health Related Boards Fund				
Expenditures	7	13	13	13
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	7	13	13	13
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding for compensation related costs associated with the delivery of agency services. This amount represents an annual increase of 1.8% for General Fund compensation costs.

Rationale/Background:

Each year, compensation costs rise due to labor contract settlements, and changes in employer-paid contributions for insurance, FICA, Medicare, retirement, and other factors. Absorbing this increase in compensation costs within existing agency base appropriations results in reduced staffing and/or reduced non-compensation spending.

Proposal:

The Governor recommends increasing agencies' general fund budgets for employee wage and benefit costs by 1.8% per year for FY 2016-17. Agencies were instructed to include a 1.8% increase to total compensation each year in their base budgets, based upon the compound annual compensation spending rate increase per FTE over the last ten years for executive branch employees. This recommendation is intended to allow agencies to maintain their current level of agency operations.

For non-General Fund direct appropriated funds, the Governor's budget recommendations also include an adjustment of 1.8% per year, where the amount can be supported by the source of revenue.

Results:

This proposal is intended to allow agencies to continue to provide current levels of service and information to the public.

Statutory Change(s):

N.A.