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http://mn.gov/health-licensing-boards/dietetics-and-nutrition/

AT A GLANCE

Credentialing Services
- 1,499 license renewals
- 127 new licenses issued
- 9 license reinstatements
- 22 administrative terminations

Education Services
- 1,499 reviews of reported continuing education hours
- 149 continuing education audits
- 10 education program approvals

Complaint Resolution
- 5 complaints investigated
- 2 complaints resulting formal action

PURPOSE

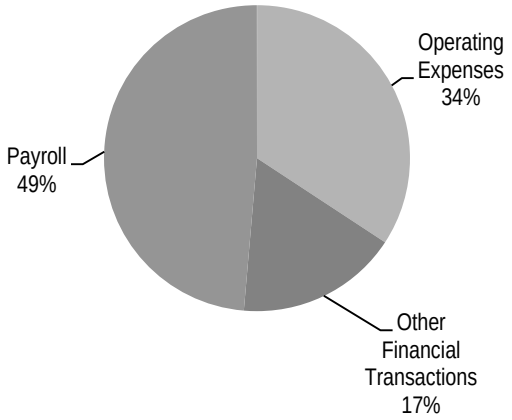
The Minnesota Board of Dietetics and Nutrition Practice protects the public through licensure of dietitians and nutritionists, establishment of continuing education standards, and investigation and resolution of complaints against licensees and unlicensed persons engaging in the practice. The Board was established in 1995 under the authority of Minnesota Statutes, Chapter 148 and Rules 3250.

The mission of the Board is to:
- Ensure that all licensees meet the educational and practical requirements specified in law
- Ensure that all licensees provide competent dietetic and nutrition care
- Set standards for quality dietetic and nutrition services
- Promote the public's interest in receiving quality dietetic and nutrition services

The Board of Dietetics and Nutrition Practice contributes to the statewide outcomes of **people in Minnesota are safe**, **all Minnesotans have optimal health**, and **efficient and accountable government services.**

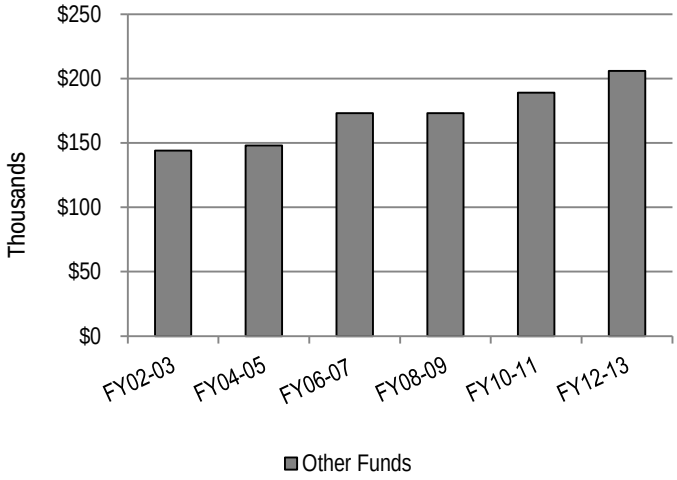
BUDGET

Spending by Category
FY 13 Actual



Source: SWIFT

Historical Spending



Source: Consolidated Fund Statement

The Minnesota Board of Dietetics and Nutrition Practice has a total annual budget of $110,000. The Board is entirely funded by fees that are deposited in a non-dedicated special revenue fund. The Minnesota Legislature grants the Board authority to use this fund to pay operating costs. The Board receives no General Fund dollars.

STRATEGIES

The Board accomplishes it mission through implementation of the following strategies:

- Minnesota is similar to 47 other states in that it requires licensing or certification of dietitians and nutritionists. Board reviews of initial licensure applications ensure that licenses are granted only when education, pre-professional experience and national exam requirements are met. License renewals ensure that current licensees have completed the required hours of continuing education.
- The Board's Complaint Resolution Committee (CRC) receives, investigates and resolves complaints regarding the conduct or standard of care provided by licensees. The CRC also receives complaints of unlicensed individuals engaging in the practice and has the authority to issue Cease and Desist Orders.
- The Board promotes awareness of best practices in the profession. An example of this is passage last year of our prescription protocol initiative. This allowed Minnesota to be one of a handful of states that does not have any statutory or regulatory impediments to the Centers for Medicare and Medicaid Services (CMS) new rule allowing qualified dietitians and nutritionists hospital privileges to order therapeutic diets without physician supervision or approval. This rule has been cited by CMS for improving quality of care and saving $459 million per year nationally.
- The Board is committed to technology upgrades that promote public protection and responsible, efficient, and cost-effective services. These upgrades, such as online applications, have allowed us to absorb a 9% increase in license renewals and a 27% increase in new licenses over the past two years with the same amount of staff.

The seven-member Board of Dietetics and Nutrition Practice (3 public members, 2 licensed dietitians, and 2 licensed nutritionists) set direction for the Board and oversee the agency's activities.

RESULTS

Type of Measure	*Name of Measure*	*Previous*	*Current*	*Dates*
Quality	Percent of license renewals completed online	70%	84%	2012 & 2013
Quality	Percent of new license applications completed online	N/A	90%	2014
Quantity	Number of license renewals	1,300	1,499	2012 & 2013
Quality	Licenses granted within 5 days of receipt of all documentation	Not Determined	100%	2014

The statutory authority for the Minnesota Board of Dietetics and Nutrition Practice is located in Chapter 148.621 – 148.634: https://www.revisor.mn.gov/statutes/?id=148.621

The rules are located in MN Rules Chapter 3250. https://www.revisor.mn.gov/rules/?id=3250

Additional statutes pertaining to all health licensing boards are found in Chapters 13, 16, and 214.

Expenditures By Fund

	Actual FY12	Actual FY13	Actual FY14	Estimate FY15	Forecast Base FY16	Forecast Base FY17	Governor's Recommendation FY16	Governor's Recommendation FY17
1201 - Health Related Boards	59	147	96	137	118	118	119	121
Total	**59**	**147**	**96**	**137**	**118**	**118**	**119**	**121**
Biennial Change				27		3		7
Biennial % Change				13		1		3
Governor's Change from Base								4
Governor's % Change from Base								2

Expenditures by Program

Program: Dietetics & Nutrition Bd.	59	147	96	137	118	118	119	121
Total	**59**	**147**	**96**	**137**	**118**	**118**	**119**	**121**

Expenditures by Category

Compensation	49	71	75	81	77	77	78	80
Operating Expenses	10	50	21	56	41	41	41	41
Other Financial Transactions		25	0					
Total	**59**	**147**	**96**	**137**	**118**	**118**	**119**	**121**
Full-Time Equivalents	**0.6**	**0.8**	**0.9**	**0.9**	**0.9**	**0.9**	**0.9**	**0.9**

1201 - Health Related Boards

	Actual FY12	Actual FY 13	Actual FY 14	Estimate FY15	Forecast Base FY16	Forecast Base FY17	Governor's Recommendation FY16	Governor's Recommendation FY17
Balance Forward In		51		15				
Direct Appropriation	110	120	111	122	112	112	113	115
Open Appropriation	0	1	0	0	6	6	6	6
Cancellations		25						
Expenditures	**59**	**147**	**96**	**137**	**118**	**118**	**119**	**121**
Balance Forward Out	51		15					
Biennial Change in Expenditures				27		3		7
Biennial % Change in Expenditures				13		1		3
Gov's Exp Change from Base								4
Gov's Exp % Change from Base								2
FTEs	0.6	0.8	0.9	0.9	0.9	0.9	0.9	0.9

Change Item Title: Operating Adjustment

Fiscal Impact ($000s)	FY 2016	FY 2017	FY 2018	FY 2019
General Fund				
Expenditures	0	0	0	0
Revenues	0	0	0	0
Health Related Boards Fund				
Expenditures	1	3	3	3
Revenues	0	0	0	0
Net Fiscal Impact = (Expenditures – Revenues)	1	3	3	3
FTEs	0	0	0	0

Recommendation:

The Governor recommends additional funding for compensation related costs associated with the delivery of agency services. This amount represents an annual increase of 1.8% for General Fund compensation costs.

Rationale/Background:

Each year, compensation costs rise due to labor contract settlements, and changes in employer-paid contributions for insurance, FICA, Medicare, retirement, and other factors. Absorbing this increase in compensation costs within existing agency base appropriations results in reduced staffing and/or reduced non-compensation spending.

Proposal:

The Governor recommends increasing agencies' general fund budgets for employee wage and benefit costs by 1.8% per year for FY 2016-17. Agencies were instructed to include a 1.8% increase to total compensation each year in their base budgets, based upon the compound annual compensation spending rate increase per FTE over the last ten years for executive branch employees. This recommendation is intended to allow agencies to maintain their current level of agency operations.

For non-General Fund direct appropriated funds, the Governor's budget recommendations also include an adjustment of 1.8% per year, where the amount can be supported by the source of revenue.

Results:

This proposal is intended to allow agencies to continue to provide current levels of service and information to the public.

Statutory Change(s):

N.A.