

Request for Offers (RFO) Addendum

RFO Number: RFO0045

Addendum Number: 01

Date of Addendum: March 12, 2015

Original Due Date, Time: March 17, 2015; 4:00 PM

Revised Date, Time (if changing): NA

Title: MNsure Project – Notices

SCOPE OF ADDENDUM

The following are changes to the RFO: Posting questions and answers:

Question 1: Are there any incumbents in this position or is this a new position?

Answer 1: No, there are no incumbents in this position. This is a new position with new funding.

Question 2: Will payments be made on a time and materials basis or an approved deliverable basis?

Answer 2: The State expects to secure these staff augmentation positions using a maximum number of hours at a defined hourly rate (time and materials), not deliverables based

Question 3: What would be the interview process? Would it be an in-person interview?

Answer 3: If interviews of the top candidates occur, they will be conducted by phone or in person.

Question 4: Please consider delaying the Proposal/Resume due date to 3/16/2015 due to the large number of RFO with the large number of resumes and references that are due all at one time.

Answer 4: This date will not be extended.

Question 5: Will the state provide the vendors submitting responses to the RFO(s) the scoring results of the Evaluation Process for all vendors. Please provide an example of how the RFO Evaluation Process scoring will be calculated.

Answer 5: As identified in the RFO, the evaluation process is:

- Desired Skills (70%)
- Cost (30%)

Based on the high volume of the program, this information is not routinely released.

Question 6: Are you looking for citizens or any work authorization would work?

Answer 6: All candidates legally eligible to work in the United States who meet the required skills will be evaluated according to the established process.

This addendum shall become part of the RFO and should be returned with, or acknowledged in, the response to the RFO.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE: