

**State of Minnesota  
Department of Administration  
Real Estate and Construction Services**

**ADDENDUM (No. 4) to Master Roster  
REQUEST FOR QUALIFICATIONS (RFQ) and Fee Schedule for Professional Services of  
Minnesota Registered Architects, Engineers, Interior Designers, Land Surveyors, Landscape  
Architects, Geoscientists, and Owner's Project Representatives.**

**A. GENERAL**

1. This Addendum is for the purpose of updating the Master Roster category for Interior Design and adding a category for Modular Furniture Design.
2. All other information and required submittals named in the original RFQ and addenda and not amended by this Addendum remain in effect.

**B. AMENDMENTS TO RFQ**

1. The State's Master Roster RFQ document and Addenda Nos. 1-3 (located at <http://www.admin.state.mn.us/recs/cs/mr-rfq.html>):

**a. CONSULTANT QUALIFICATIONS**

1. Amend the "Categories of Experience" table in this section as follows:  
"17. **Interior Design**...means preparing plans and specifications for finishes, systems and other furniture, ~~including modular furniture~~, fixtures, and equipment."
2. Add the following category to the "Categories of Experience" table in this section:  
"39. **Modular Furniture Design**...means preparing plans and specifications for modular systems furniture, including space planning, layout design, furniture inventory, installation plans and parts list."

\*Note: When including more than one category, vendor must include the information requested for **each** category of work vendor is selecting.

**Vendors must be registered in SWIFT to receive Master Roster RFP events. See Addendum No. 3 for registration information.**

\*This RFQ is not a guarantee of work and it does not obligate the State to award any contracts. The State reserves the right to not use the Master Roster if it is considered to be in its best

interest. The State reserves the right to cancel the all or any part of the Master Roster Program, reissue this RFQ, or issue a new RFQ if the State deems it necessary and/or in the State's best interest.

\*It is recommended that Vendors continue to check the RECS website (<http://www.admin.state.mn.us/recs/cs/mr-rfq.html>) for future addendums to the Master Roster Program.

END