

Capitol Complex Recycling and Composting Implementation Plan Pre-proposal Meeting

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Overview

- Capitol Complex Overview
- Current Recycling Situation
- Recycling Modernization Goals
- Key Dates

Capitol Complex Overview

- 21 Buildings
- 4.5MSF Spread Over 40 Acres
- Roughly 8,500 Employees
- Building Ages Range from 109 - 9 Years
- We Dispose of 38 Million Pounds of Solid Waste per Year

Current Recycling Situation

- We Currently Recycle 5 Classes of Material (Paper, Glass, Metal, Wood, Food Refuse)
- The Department of Administration, Plant Management Division (PMD) Monitors the Recycling Contract and Reports the Recycling Rates to MPCA
- Individual Agencies on The Complex Establish and Enforce the Recycling Practices for Their Employees
 - PMD States In its Lease Agreements With Tenant Agencies That Agencies Will Agree to Comply with M.S. 115A.15
 - PMD Notifies Tenants When They are Not in Compliance
- PMD Places Recycling Containers in the Buildings According to Tenant Agency Requests
 - PMD Ensures Fire Egress Paths are Maintained
 - PMD Limits Placement Where Abuse, Vandalism or Security Issues May Arise
- PMD Does Not Empty Desk-side Bins
 - Inadequate Staffing Level
 - Past Occasions When Recycled Material Had to be Retrieved (Many Use Them as Hold Files)
- Recycling on the Capitol Complex is Accomplished by Contract
 - Accessibility Inc. is a Rehabilitation Contractor

Current Recycling Situation



Current Recycling Situation

- The Capitol Complex Has Exceeded Governor Dayton's Executive Order (E.O.) 11-13, *Strengthening State Agency Environmental, Energy and Transportation Sustainability* Goal of 60% Recycling for the Past Two Calendar Years
 - 2013 Overall Recycling Rate = 67.5% (Buildings Range from 47% to 78%)
 - 2014 Overall Recycling Rate = 70.1% (Buildings Range from 38% to 82%)
- What is Not Recycled at the Point of Origin is Hauled to Resource Recovery Technologies (RRT) In Newport, MN
 - Over 90% of the Refuse Taken There Is Recycled or Converted to Fuel
 - We Haul the Refuse to the Disposal Site

Recycling Modernization

Our Goals:

- Implement the Latest Best Practices for Labeling and Collection
- Begin a Composting Program
- Educate our Population on Recycling Criteria
- Operate Within our Current Budget and Staffing Levels
- Achieve a 75% recycling goal by 2030

Waste Audit

- 10% of score is based on waste audit plan
- Evaluate current practices to identify opportunities for improvement including:
 - a waste sort: include all streams of materials
 - assessment of collection practices
 - assessment of containers and signage
 - assessment of measurement practices
 - assessment of procurement



Recycling and Composting Implementation Plan

- 30% of score is based on implementation plan
- Plan feature recommendations to implement a high performing program including:
 - A summary of the audit findings
 - Specific recommendations for procurement and placement of containers
 - Development and implementation of training and education
 - incorporating input from stakeholders into recommendations
 - Recommendations for ongoing staffing needed to support program



Collection Containers: Customized to setting



Equipment & Organization



Key Dates

RFP Due Date & Time:

April 27, 2015, 2:00 PM Central Time

Short List Interviews:

May 15, 2015, Time to be Determines

Contract Award:

Late May/Early June (Tentative)

Questions